



Preventing Sexual Violence in Higher Education Act Annual Report Template

Instructions

As a higher education institution in Illinois, your school must provide an annual report with data and information related to the implementation of the Preventing Sexual Violence in Higher Education Act (Act). Your report is due to the Illinois Department of Human Rights and the Illinois Attorney General's Office by November 1st of each year. *See* 110 ILCS 205/9.21(b). The annual report covers data and information concerning the preceding calendar year (e.g. the 2020 annual report covers data from January 1 – December 31, 2019).

This form provides guidance for reporting to the Illinois Attorney General's Office. Schools may, but are not required to, use this form for their report. A complete report must include the documents identified in Part A and the data requested in Part B. Part C provides space, if desired, for your school to include information to explain, contextualize or clarify data or information provided in Parts A and B. Your school may submit its Annual Security & Fire Safety Report (i.e., Clery Act Report) and, if necessary, supplement it with additional data and information to fulfill the Preventing Sexual Violence in Higher Education Act's reporting requirements.

If your institution fails to submit a report, or submits an incomplete report, it will be listed on the Illinois Attorney General's website as an institution that is not in compliance with the Act.

For more information regarding the reporting requirements, please read the Frequently Asked Questions Regarding the Act's Reporting Requirements, which you can find on the Illinois Attorney General's website at <http://www.illinoisattorneygeneral.gov/rights/civilrights.html>.

Preventing Sexual Violence in Higher Education Act Annual Report

Form

Name of Higher Education Institution: _____

Campus (if applicable): _____

Completed By/Primary Contact: _____

Address: _____

Phone Number: _____ Email Address: _____

PART A

Provide one copy of the most recent version of each of the following documents:

- ☐ The higher education institution's comprehensive policy (*see* 110 ILCS 155/10); and
- ☐ The higher education institution's concise, written notification of a survivor's rights and options under its comprehensive policy (*see* 110 ILCS 155/15).

PART B

I. Campus Training, Education and Awareness

A. Student Primary Prevention Programming

Identify any and all institutional actions and strategies intended to prevent sexual violence before it occurs by means of changing social norms and other approaches, including, without limitation, training programs, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions that occurred during the preceding calendar year. *See* 110 ILCS 155/30(b). If necessary, append additional pages.

Program name	Type/description	Date(s)	Location(s)	Target audience	Number of attendees

B. Employee Training (*optional*)

Identify any and all training provided to higher education institution employees who, with respect to reports of sexual violence, domestic violence, dating violence or stalking: (1) receive student reports, (2) refer or provide services to survivors or (3) participate in the complaint resolution procedure. *See* 110 ILCS 155/30(c). If necessary, append additional pages.

Program name	Type/description	Date(s)	Location(s)	Target audience	Number of attendees

II. Reports

Identify the total number of reports made to the following groups of individuals in the preceding calendar year. If a higher education institution is aware that a student reported an incident more than once, it may provide an explanation for this or any other additional information regarding its reports in Part C below. *See* 110 ILCS 155/25 and 110 ILCS 205/9.21(b).

	Reports to the Title IX coordinator/responsible employees	Reports to confidential and anonymous resources
Sexual violence		
Domestic violence		
Dating violence		
Stalking		

A. Responses to Reports to the Title IX Coordinator or Responsible Employees

Of the total number of reports or disclosures made to the Title IX coordinator or responsible employees at the higher education institution (identified in Part B, Section II), please report the number of times the following occurred:

	Survivor requested not to proceed with the complaint resolution procedure	HEI investigated allegation	HEI referred allegation to local or State law enforcement	HEI resolved allegation through complaint resolution procedure
Sexual violence				
Domestic violence				
Dating violence				
Stalking				

B. Complaint Resolution Procedure Outcomes

Of the total number of reports reviewed through the complaint resolution procedure, identify the number of students who received the following outcomes. Please provide a description of the other types of discipline students received for violating the comprehensive policy in Part C of this report.

	Found not responsible for violation of comprehensive policy	Dismissed/expelled	Suspended	Otherwise disciplined
Sexual violence				
Domestic violence				
Dating violence				
Stalking				

PART C

Use this space to provide any explanations or clarifications for information and data provided as part of the report. (Append additional pages as necessary.)

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Submit completed reports via mail or email to the addresses below by **November 1st**:

- Office of the Illinois Attorney General
Civil Rights Bureau
100 W. Randolph Street, 11th Floor
Chicago, IL 60601
civilrights@atg.state.il.us
- Illinois Department of Human Rights
100 W. Randolph Street, 10th Floor
Chicago, IL 60601
IDHR.LiaisonUnit@illinois.gov

State of Illinois

Department of Financial and Professional Regulation Division of Professional Regulation

LICENSE NO.
013.000788

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below:

EXPIRES:
09/30/2022

LICENSED COSMETOLOGY SCHOOL



KELLEY EDUCATION INC
DBA THE UNIVERSITY OF AESTHETICS & COSMETOLOGY
1037-1043 CURTISS ST
DOWNERS GROVE, IL 60515-4607



DEBORAH HAGAN
SECRETARY

CECILIA ABUNDIS
ACTING DIRECTOR

The official status of this license can be verified at www.idfpr.com

15010174

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For future reference, IDFPR is now providing each person/business a unique identification number, 'Access ID', which may be used in lieu of a social security number, date of birth or FEIN number when contacting the IDFPR. Your Access ID is: 812724

Notice of Annual Security Report & Comprehensive Policy

Effective 1 October 2021

Kelley Education Inc. annually, on the 1st of October, publishes one report including Annual Security Report & Comprehensive Policy¹ for our employees, students, & the public for our 3 campuses. Electronic copies² may be found at the exact electronic addresses below.

School	Electronic Address
University of Aesthetics & Cosmetology at 1357 N. Milwaukee Ave. Chicago, IL 60622	www.uofac.edu/
University of Aesthetics & Cosmetology at 1037-1043 Curtiss St. Downers Grove, IL 60515	www.uofac.edu/
Professional Cosmetology Education Center at 460 N. Washington Ave. El Dorado, AR 71730	www.pcec.edu/

The Annual Security Report includes, but is not limited to:

- Clery Geography
- Information on the IL Preventing Sexual Violence in Higher Education Act
- Designation of Title IX Coordinators
- Policy Statements
- Comprehensive Policy
- Alcohol & Drug Policies
- Disciplinary Actions; including, but not limited to Sanctions
- Laws Applying to Drug & Alcohol Abuse
- Reporting Crimes
- Complaint Resolution
- Emergency Response & Timely Warnings
- Responsibilities
- Preparation of & Annual Report Statistics for each campus
- Victim Rights
- Resources for Employees & Students

¹ Printed information is available at each school through a school official.

Annual Security Report & Comprehensive Policy

For Publication on 01 October 2021

This Annual Security Report & Comprehensive Policy has been prepared by:

Robert Kelley, President

Kelley Education Inc.

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Annual Security Report

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act) and the safety-related requirements of the Higher Education Opportunity Act, Kelley Education Inc. publishes an Annual Security and Fire Safety Report (ASFSR) on each school's website annually by October 1st.

Each report includes policy statements and specific information regarding procedures, practices, and programs concerning safety and security (e.g. policies for responding to emergency situations and sexual offenses). Each report also includes three years' worth of statistics for particular types of crimes that occurred on campus and on public property on or immediately adjacent to the campus.

Notification of Availability

By October 1st of each year, all faculty, staff, and students receive an official campus physical notification regarding the content and availability of the ASFSR. The notification provides information regarding how to access the report as well as a direct link to the report.

These reports are available online:

- University of Aesthetics & Cosmetology 1037-1043 Curtiss St. Downers Grove, IL 60515
 - <http://uofac.edu>
- University of Aesthetics & Cosmetology 1357 N. Milwaukee Ave. Chicago, IL 60622
 - <http://uac.edu>
- Professional Cosmetology Education Center 460 N. Washington Ave. El Dorado, AR 71730
 - <http://pcec.edu>

You may also request a paper copy from the President at:

ATTN: Annual Security Reports-President
Kelley Education Inc.
1357 N. Milwaukee Ave.
Chicago, IL 60622

No Exemptions

No employee, contract worker, student, vendor, or other person is exempt from the prohibitions in these policies.

The Act

In 1990, Congress enacted the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101-542), which amended the Higher Education Act of 1965 (HEA). This act required all postsecondary institutions participating in HEA's Title IV student financial assistance programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998, 2000 and 2008. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in memory of a student who was slain in her dorm room in 1986. It is generally referred to as the Clery Act and is in section 485(f) of the HEA

On March 7, 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) (Public Law 113-14) was signed into law. VAWA includes amendments to the Clery Act. These changes require institutions to disclose statistics, policies and programs related to dating violence, domestic violence, sexual assault and stalking, among other changes.

Although the HEA is the law that governs the administration of all federal higher education programs, as used in this handbook, HEA refers only to the Clery Act and other safety- and security-related requirements applicable to institutions under the HEA.

Title IX Coordinator

The Title IX coordinator is the responsible employee of the recipient with major responsibility for Title IX compliance efforts. The Title IX coordinator's responsibilities are critical to the development, implementation, and monitoring of meaningful efforts to comply with Title IX.

University of Aesthetics & Cosmetology, Chicago, IL	Leigh Anne Kelley	leighanne@uofac.edu 773.635.0141
University of Aesthetics & Cosmetology, Downers Grove, IL	Leigh Anne Kelley	leighanne@uofac.edu 773.635.0141
Professional Cosmetology Education Center, El Dorado, AR	Jill Hanry	admissions@pcec.edu 870.776.8865

(110 ILCS 155/) Preventing Sexual Violence in Higher Education Act

This Annual Security Report meets the requirements of the IL Preventing Sexual Violence in Higher Education Act. IL requires each institution of higher learning to provide a "Comprehensive Policy" to address student allegations of sexual violence, domestic violence, dating violence, & stalking.

The Clery Act has similar requirements. To avoid confusion, we have included the requirements of the Clery Act & the IL Act together within this document.

Geography

Geography - University of Aesthetics & Cosmetology – Chicago, IL

Responsibility

Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

The Physical Parameters of Reporting - Buildings & Properties

Campus - Institution Building(s) & Property(-ies)

The University of Aesthetics & Cosmetology, hereinafter referred to as “UofA&C – Chicago,” is located at 1357 N. Milwaukee Ave. Chicago, IL 60622 on the lower level & first level. The second level is sublet, by another entity-other than the Institution, to a non-student, private resident.

Operation

UofA&C – Chicago facilities are in operation Monday through Saturday. The facilities may be used outside of its regular operating hours for educational purposes in compliance with its accreditor’s standards & policies.

Access

Access is controlled through keys & a burglar alarm. Administrative & employees are keyholders. To provide greater security, the key locks are tumbled when a keyholder is separated from the corporation.

Physical Parameters of Reporting Crime Statistics -

The crime statistics within this report cover the location listed above and any incidents that occur:

1. On campus (at the building identified above);
2. Reasonably contiguous public property
 - a. The 25’ public walkway along N. Milwaukee Ave.; &
 - b. The 25’ foot public alley in the rear of the building that runs parallel to the width of the building.
3. Non-campus buildings. UofA&C – Chicago does not own or control any other buildings or properties.

Geography - University of Aesthetics & Cosmetology – Downers Grove, IL

Responsibility

Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President’s Office
Date information was last updated	September, 2021

The Physical Parameters of Reporting - Buildings & Properties

Campus - Institution Building(s) & Property(-ies)

The University of Aesthetics & Cosmetology, hereinafter referred to as “UofA&C – Downers Grove,” is located at 1037-1043 Curtiss St. Downers Grove, IL 60515.

Operation

UofA&C – Downers Grove facilities are in operation Monday through Saturday. The facilities may be used outside of its regular operating hours for educational purposes in compliance with its accreditor’s standards & policies.

Access

Access is controlled through keys. Administrative & employees are keyholders. To provide greater security, the key locks are tumbled when a keyholder is separated from the corporation.

Physical Parameters of Reporting Crime Statistics -

The crime statistics within this report cover the location listed above and any incidents that occur:

1. On campus (at the building identified above);
2. Reasonably contiguous public property
 - a. The 50' public walkway along Curtiss St.; &
 - b. The parking lot in the rear of the building adjacent to the public parking lot.
3. Non-campus buildings. UofA&C – Downers Grove does not own or control any other buildings or properties.

Geography - Professional Cosmetology Education Center

Responsibility

Office/Individual Responsible	Jill Hanry
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

The Physical Parameters of Reporting - Buildings & Properties

Campus - Institution Building(s) & Property(-ies)

Professional Cosmetology Education Center, hereinafter referred to as "PCEC," is located at 460 N. Washington Ave. El Dorado, AR 71730. There are 6 building on the property. PCEC is in control of only the first two buildings adjacent to Rowell & N. Washington Ave. Specifically, the two buildings which are closest to N. Washington Ave. The third building, which is eastern-most (furthest from N. Washington Ave.) & the three warehouses north, along N. Washington Ave., are not controlled or owned by PCEC.

Operation

PCEC facilities are in operation Monday through Saturday. The facilities may be used outside of its regular operating hours for educational purposes in compliance with its accreditor's standards & policies.

Access

Access is controlled through keys. Administrative & employees are keyholders. To provide greater security, the key locks are tumbled when a keyholder is separated from the corporation.

Physical Parameters of Reporting Crime Statistics -

The crime statistics within this report cover the location listed above and any incidents that occur:

4. On campus (at the building identified above);
5. Reasonably contiguous public property

- a. The 50' public walkway along Rowell.; &
 - b. The 50' foot public walkway along N. Washington Ave.
6. Non-campus buildings. PCEC does not own or control any other buildings or properties.

Policy Statements

Comprehensive Policy

This document includes IL requirements under 111 ILCS 155/10.

Preparing Annual Campus Safety and Security Surveys

The crime statistics report is prepared and completed by the Director and submitted to the Department of Education annually. The crime statistics report includes crime statistics for the three most recent calendar years concerning the occurrence on campus, in or on non-campus building or property and on public property for the following offenses:

- Criminal Homicide (murder and non-negligent manslaughter)
- Sex Offenses (forcible and non-forcible sex offenses)
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Arrests for Liquor Law Violations, Drug Law Violations and Illegal Possession (including persons referred for campus disciplinary action)
- Hate Crimes (Race, Gender, Gender Identity, Religion, Sexual Orientation, Ethnicity, National Origin, and Disability of the Victim)

Reporting Crimes or other Emergencies Occurring on Campusⁱ

1. All employees & students are asked to report criminal actions and/or emergencies occurring on campus to the admissions office. Witnesses and victims who choose to remain anonymous may report crimes on a voluntary, confidential basis for inclusion in the Annual Security Report.

School Campus/ Contact Person & Title	Email to Report to Title IX Coordinator	Write to the President
Professional Cosmetology Education Center El Dorado, AR; Jill Hanry Admissions	admissions@pcec.edu	<ul style="list-style-type: none"> • Email to Robert@pcec.edu • Fax to 773.645.0079
The University of Aesthetics Chicago, IL; Leigh Anne Kelley, Director	admissions@uofac.edu	<ul style="list-style-type: none"> • Email to Robert@uofac.edu • Fax to 773.645.0079
The University of Aesthetics & Cosmetology Downers Grove, IL; Leigh Anne Kelley, Director	admissions@uofac.edu	<ul style="list-style-type: none"> • Email to Robert@uofac.edu • Fax to 773.645.0079

2. You will receive a response from the office indicating that your submission has been received & what action has been taken. All substantiated reports will appear in the Annual Security Report's annual crime statistics for that year.
3. **Policy:** In the event of a Clery Act crime, we will issue a timely warning through the Remind system, identified above, and/or we will also make notifications through the Student Information System via text or email; and/or make posts on the school's official website; and/or using social media; such as, but not limited to Facebook.
4. **Policy:** Access to campus facilities is secured by keys provided to employees.
5. For added security during evening classes, access may be limited by locking entrance doors. All access doors have an inside turn to provide keyless exit in the event of an emergency.
6. Locks are tumbled following separation of an employee from the company or as needed.
7. Security is maintained through regular inspections of access points.
8. If appropriate, professional counseling will be recommended.
9. **Policy:** The possession, use, and sale of alcoholic beverages to underage persons are strictly forbidden. Known violators will be reported to the police department. Employees & students found in violation will be subject to expulsion.
10. **Policy:** The possession, use, and sale of illegal drugs are strictly forbidden. Known violators will be reported to the police department. Employees & students found in violation will be subject to expulsion.

Response Procedure for Reports of Alleged Incidents

The following represents the procedure for responding to a report of an alleged incident of sexual violence, domestic violence, dating violence, or stalking. Assisting and interviewing the survivor,

1. **SURVIVOR'S RIGHTS.** Upon being notified of an alleged violation of the comprehensive policy by or on behalf of a student, the following:
 - a. **right to report or not report** the alleged incident to the higher education institution, law enforcement, or both, including information about the survivor's right to privacy and which reporting methods are confidential;
 - b. **the contact information for the higher education institution's Title IX coordinator** or coordinators, confidential advisors, a community-based sexual assault crisis center, campus law enforcement, and local law enforcement;
 - c. **right to request and receive assistance** from campus authorities in notifying law enforcement;
 - d. **ability to request interim protective measures** and accommodations for survivors, including honoring an order of protection or no contact order in State court;
 - e. **a summary of the higher education institution's complaint resolution procedures**, , if the survivor reports a violation of the comprehensive policy.
2. **WITNESSES.** Identifying and locating witnesses,
3. **INTERVIEWING.** Contacting and interviewing the respondent,
4. **AMNESTY.** We will provide immunity to any student who reports, in good faith, an alleged incident to a responsible employee, as defined by federal law, so that the reporting student will

not receive a disciplinary sanction for a student conduct violation, such as underage drinking, that is revealed in the course of such a report, unless the institution determines that the violation was egregious, including without limitation an action that places the health or safety of any other person at risk.

5. **LAW ENFORCEMENT.** Contacting and cooperating with law enforcement, when applicable, and
6. **RESOURCES.** Providing information regarding the importance of preserving physical evidence of the sexual violence and the availability of a medical forensic examination at no charge to the survivor.
7. **PROHIBITION ON RETALIATION & OTHER SANCTIONS.** Each campus may impose sanctions that may include, but are not limited to, suspension, expulsion, or removal of the student found, after complaint resolution procedures, to be in violation of the comprehensive policy of the higher education institution
 - a. alleged perpetrators; and
 - b. individuals who engage in retaliatory conduct against those who, in good faith, report or disclose an alleged violation of the comprehensive policy, file a complaint, or otherwise participate in the complaint resolution procedure.

Complaint Resolution Procedure

In matters of violations, the campus Director or other administrative staff will involve the local authorities best able to investigate the matter; however, if the campus does conduct an investigation and hearing, the following applies.

1. Complainants alleging student shall have the opportunity to request that the complaint resolution procedure begin promptly and proceed in a timely manner.
2. The complainant and respondent shall
 - a. receive notice of the individual or individuals with authority to make a finding or impose a sanction in their proceeding before the individual or individuals initiate contact with either party and
 - b. have the opportunity to request a substitution if the participation of an individual with authority to make a finding or impose a sanction poses a conflict of interest.
3. Campus administration will determine interim protective measures and accommodations available pending the resolution of the complaint.
4. Any proceeding, meeting, or hearing held to resolve complaints of alleged student violations of the comprehensive policy shall protect the privacy of the participating parties and witnesses.
5. The complainant, regardless of this person's level of involvement in the complaint resolution procedure, and the respondent shall have the opportunity to provide or present evidence and witnesses on their behalf during the complaint resolution procedure.
6. The complainant and the respondent may not directly cross examine one another, but may, at the discretion and direction of the individual or individuals resolving the complaint, suggest questions to be posed by the individual or individuals resolving the complaint and respond to the other party.

7. Both parties may request and must be allowed to have an advisor of their choice accompany them to any meeting or proceeding related to an alleged violation of the comprehensive policy, provided that the involvement of the advisor does not result in undue delay of the meeting or proceeding. The advisor must comply with any rules in the institution's complaint resolution procedure regarding the advisor's role. If the advisor violates the rules or engages in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or an individual resolving the complaint, that advisor may be prohibited from further participation.
8. The complainant and the respondent may not be compelled to testify, if the complaint resolution procedure involves a hearing, in the presence of the other party. If a party invokes this right, the higher education institution shall provide a procedure by which each party can, at a minimum, hear the other party's testimony.
9. The complainant and the respondent are entitled to simultaneous, written notification of the results of the complaint resolution procedure, including information regarding appeal rights, within 7 days of a decision or sooner if required by State or federal law.
10. The complainant and the respondent shall, at a minimum, have the right to timely appeal the complaint resolution procedure's findings or imposed sanctions if the party alleges (i) a procedural error occurred, (ii) new information exists that would substantially change the outcome of the finding, or (iii) the sanction is disproportionate with the violation. The individual or individuals reviewing the findings or imposed sanctions shall not have participated previously in the complaint resolution procedure and shall not have a conflict of interest with either party. The complainant and the respondent shall receive the appeal decision in writing within 7 days after the conclusion of the review of findings or sanctions or sooner if required by federal or State law.
11. The higher education institution shall not disclose the identity of the survivor or the respondent, except as necessary to resolve the complaint or to implement interim protective measures and accommodations or when provided by State or federal law.

Confidential Advisors

Students have access to confidential advisors to provide emergency and ongoing support to survivors of sexual violence.

Campus	Confidential Advisors
University of Aesthetics & Cosmetology, Chicago, IL	Chicago Rape Crisis Hotline 1 N. LaSalle St #1150 (888) 293-2080 Chicago, IL 60602 ywcachicago.org/our-work/sexual-violence-support-services/rape-crisis-hotline
University of Aesthetics & Cosmetology, Chicago, IL	Community Crisis Center (847) 697-2380 DuPage County Children's Center (630) 407-2750

Professional Cosmetology Education Center, El Dorado, AR	Turning Point 900 E 1st StEl Dorado, AR 71730 (870) 862-3672
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Institutional Obligations

1. To provide survivors with concise information, written in plain language, concerning the survivor's rights and options, upon receiving a report of an alleged incident.
2. To provide the name, address, and telephone number of the medical facility nearest to each campus of the higher education institution where a survivor may have a medical forensic examination completed at no cost to the survivor, pursuant to the Sexual Assault Survivors Emergency Treatment Act. See this under Resources.
3. The name, telephone number, address, and website URL, if available, of community-based, State, and national sexual assault crisis centers.
4. Each campus will undertake certain, protective measures and accommodations, reasonably available, that a survivor may request in response to an alleged violation of the comprehensive policy, including honoring an order of protection or no contact order entered by a State civil or criminal court.

Law Enforcement Authority & Jurisdiction of Campus Personsⁱⁱ

The scope of authority within our Institutions is limited to reporting to commissioned law enforcement personnel.

None of our Institutions have a Memorandum of Understanding (MOU) with any local law enforcement agencies.

We encourage local law enforcement agencies to visit our campuses; invite for lectures; & to be aware of our regular operating hours.

Pastoral Counselors & Professional Counselors

While none of our Institutions employs pastoral or professional counselors, we are aware that an administrative staff might be perceived as a counselor. We encourage all employees to report crimes for inclusion in the annual disclosure of crime statistics.

Type & Frequency of Campus Security Procedures & Practicesⁱⁱⁱ

Annually, we inform students & employees of Campus Security Procedures & Practices in the classroom through a brief overview followed by a question & answer session.

During orientation of new students & employees, we address Campus Security Procedures & Practices verbally & direct each to the Annual Security Report.

As needed, we will make special announcements to re-enforce Campus Security Procedures & Practices.

Students at Non-Campus Locations of Student Organizations^{iv}

None of our Institutions have Student Organizations participating at Non-Campus Locations. Therefore, this Institution does not have any locations to monitor.

Emergency Response, Clery Act Crime, & Timely Warnings

This Institution will immediately notify the campus community (or a segment or segments of the campus community) upon the confirmation of a significant emergency, Clery Act crime, or dangerous situation involving an immediate threat to the health or safety of students or employees; including, but not limited to events occurring on the campus reported to campus security authorities or local police agencies and is considered to represent a serious or continuing threat to students and employees.

In the event that the Director of Schools determines that a situation constitutes an ongoing or continuing threat, campus-wide “timely warning” will be issued via the Remind program (www.remind.com).

Each campus’ community members -- students, faculty, staff, and visitors -- are encouraged to accurately and promptly report all crimes and public safety-related incidents to the administrative staff or to their local law enforcement agency.

Reports submitted to the administrative staff or local law enforcement agencies will be included in the annual disclosure of crime statistics and assessed for issuance of a Timely Warning Notice(s) when deemed necessary.

Witnesses and others are also encouraged to accurately and promptly report crimes and emergencies to the administrative staff or to local law enforcement when the victim of a crime elects to or is unable to make such a report.

What is a Timely Warning?

A timely warning is a short description of the crime or incident, time and date, location, reported offense, suspect description, and any other pertinent information pertaining to the crime. This timely warning will also include personal safety information to protect individuals from becoming victims. The timely warning will be distributed via public announcement and may include a memo to a bulletin board. If deemed necessary by the Director, other method of notification may be employed; including, but not limited to, flyers, notices on official school websites, and local media.

Institution Text & Email Notification Program

All employees and students are encouraged to participate in either our text or email notification program. Text and email alerts are managed by the Director of Schools, Leigh Anne Kelley. Leigh Anne will send out text alerts regarding safety and announcements required by unforeseen circumstances; including, but not limited to school closures from weather.

Registering in the program is free & information is included on all Enrollment Agreements, Institution websites, & below. While it is the student’s choice to register, it is highly recommended to receive timely warnings.

Employees and Students can register by texting a message:

School Campus	Number	Text to Subscribe	Text to UnSubscribe
Professional Cosmetology Education Center – El Dorado, AR	773.717.5611	@pcec	unsubscribe @pcec
The University of Aesthetics & Cosmetology - Chicago, IL	773.717.5611	@uawp	unsubscribe @uawp
The University of Aesthetics & Cosmetology - Downers Grove, IL	773.717.5611	@uofac	unsubscribe @uofac

Or, to receive messages via the web:

School Campus	Website to Subscribe
Professional Cosmetology Education Center El Dorado, AR	https://www.remind.com/join/pcec
The University of Aesthetics & Cosmetology - Chicago, IL	https://www.remind.com/join/uawp
The University of Aesthetics & Cosmetology Downers Grove, IL	https://www.remind.com/join/uofac

Annual Test of Text & Email Notification Program

Each year, at least one test of the Text & Email Notification Program will occur. While this test usually occurs in September, additional tests may be announced for awareness & to assure the efficacy of the Program.

The Daily Crime Log

We do not have a campus police or security department; therefore, we do not have a Daily Crime Log.

Security of & Access to Campus Facilities^v

Access is controlled through keys. Administrative & employees are keyholders. To provide greater security, the key locks are tumbled when a keyholder is separated from the corporation.

Students are not allowed on campus without an instructor or administrative staff person present.

Facilities are open during posted hours & for special occasions; such as, but not limited to con

Security Considerations used in Maintenance of Campus Facilities

To provide greater security, the key locks are tumbled when a keyholder is separated from the corporation.

The facilities of each school are regularly checked, by a staff member designated by the Director, to ensure pathways are well lit & entry points are maintained.

In the event an entry point is in need of maintenance, please contact the administrative staff. If the entry point does not receive needed maintenance, please contact the President at Robert@uofac.edu for all schools.

Missing Student Notification

None of our campuses offer student housing. However, Missing Students are of concern. If you are aware or believe a student is missing, please contact local law enforcement & make your campus staff officials aware. It is our policy to ensure that all law enforcement and others are notified promptly and in accordance with applicable state and federal law.

We will provide confidential contact information authorized officials needed in a missing student investigation.

Crime Prevention & Security Awareness^{vi}

Campus security & evacuation procedures are specifically addressed during student orientation & throughout the year as needed.

Our Institutions annually, & as needed, provide a presentation about Preventing Sexual Harassment through a purchased presentation from a compliance specialist. Additionally, we post posters to prevent crime.

Educational Programs & Campaigns to Promote Awareness of Dating Violence, Domestic Violence, Sexual Assault, & Stalking

At least annually each campus provides a classroom presentation & discussion to promote awareness of dating violence, domestic violence, sexual assault, & stalking.

This discussion is prompted through the use of a PowerPoint presentation.

Safe & Positive Options for Bystander Intervention

The Clery Act defines bystander intervention as, "Safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene."

All employees & students of our campus communities have a responsibility to create a safe, supportive, and inclusive learning environment. Bystander Intervention involves taking action in a situation when another individual needs help. This includes when someone may be at medical risk due to using drugs or alcohol, or vulnerable to sexual or intimate partner violence. To actively intervene, follow these steps:

1. Notice the event. Pay attention to your surroundings.
2. Interpret the event as a problem. Recognize that someone is being taken advantage of, vulnerable, or in danger. When in doubt, trust your gut, and intervene at the earliest possible point.

3. Take personal responsibility to intervene. If you don't intervene, it is unlikely that anyone else will.
4. Decide how you are going to intervene. Try not to put yourself at risk or make the situation worse.
5. Decide to intervene. Take action and intervene at the earliest possible point. If you are not able to fully intervene in a situation, consider responding by asking the victim if they need help or assistance, contacting the police, or seeking out others for assistance.

Types of Intervention:

- Direct intervention: Directly addressing the situation in the moment to prevent harm.
- Delegation: Seeking help from another individual. This may be someone who is in a role of authority, such as a police officer or campus official.
- Distraction: Interrupting the situation without directly confronting the offender by distracting the offender's attention or directing the potential victim away from the situation.

Most importantly, "If you see something, say something!"

Risk Reduction

The Clery Act defines risk reduction as, "Options designed to decrease perpetration and bystander inaction; increase empowerment for victims in order to promote safety; and help individuals and communities address conditions that facilitate violence." Sexual assault, like all other forms of violence, is never the fault of the person assaulted. Below are some general safety tips to consider that may help you avoid or escape situations where someone is trying to harm or take advantage of you sexually or physically:

1. Be aware of your surroundings.
2. Listen to your intuition. If you feel like something is wrong, it probably is. Try to get out of the situation.
3. Don't be afraid to make a scene and yell, scream, or run for protection.
4. Remember, alcohol and drugs can impair your perceptions and reactions. Be especially careful when you drink, and when you're with someone who has been drinking.
5. Watch your beverage at all times. Date rape drugs are tasteless, colorless, and odorless. Victims don't know they have ingested these drugs until the effects are well under way.
6. Go with a group of friends when you go out to a party or to the bars, and look out for each other.
7. Speak up or call authorities if you see someone who could be in trouble.

DAAPP Compliance

This Institution publishes a separate DAAPP Disclosure & Biennial Review. Information regarding Alcohol & Drug policies is additionally included within this report.

Alcohol & Drug Policies

The information in this section is in accordance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989.^{vii} For more information, please see https://www.dea.gov/pr/multimedia-library/publications/drug_of_abuse.pdf

Employee & Student Alcohol & Drug-Free Policy

Kelley Education Inc.'s Institutions are committed to maintaining an alcohol & drug– free environment for its students and employees in compliance with applicable federal, state, and local laws. Alcohol & Drug use/abuse in an educational environment is of immediate concern. From a safety perspective, the users of alcohol and/or drugs may be impaired & risk the well-being of all students, employees, & our clientele.^{viii}

Therefore, it is the policy of Kelley Education Inc., The unlawful or unauthorized possession, use, distribution, dispensation, sale, or manufacture of controlled substances or alcohol is prohibited on institution property or as part of any institution activity anywhere.^{ix}

Students or employees who violate federal, state, or local laws concerning drugs or alcohol are subject to criminal prosecution; those who violate our policies may also be subject to institutional sanctions or dismissal and, possibly referral for prosecution.

Suspicion of Alcohol or Drug Use

Any employee suspecting a fellow employee or student might be suffering from alcohol or drug use, should contact their supervisor. Behaviors which may suggest alcohol/drug abuse include (but are not limited to) the following:

- Repeated accidents (on- or off-campus);
- Repeated illness absences;
- Chronic lateness or early departures;
- Significantly diminished task performance (with no other explanation); and
- Odor of alcohol, slurred speech, unsteady gait, disorientation, paranoia, hallucinations, and other physical signs of impaired function, not caused by a known medical condition.

Substance Abuse Education Programs

We do not offer & are not qualified to offer substance abuse education programs; however, we offer our assistance to any employee or student in obtaining education about substance abuse & how to overcome addiction.

0-1-3 Rule

“0-1-3” is a responsible drinking rule taught on many college campuses to help students learn and remember safe drinking guidelines. The rule is: 0 if pregnant, under 21, or driving; 1 - no more than one drink per hour; and 3 - no more than three drinks per night. This educational tool and visual reminder to drink responsibly is helpful to remember.

Disciplinary Action

Under existing policies and in compliance with federal and state laws, employees are subject to disciplinary action, including discharge, for unauthorized consumption of intoxicating liquors on institutional time or property; inability to satisfactorily perform their assigned duties as a result of drinking alcoholic beverages; illegal use of drugs, narcotics, or intoxicants; unauthorized sale or distribution of drugs, narcotics, or intoxicants; or otherwise being unfit to perform job duties due to use of alcohol or illegal drugs.

Employees having a problem with controlled substances or alcohol should seek professional advice and treatment. Employees may seek help for a problem or obtain a list of counseling, rehabilitation, and assistance programs confidentially by contacting the President at Robert@uofac.edu. In some cases, an employee's supervisor may direct the employee to request this information.

What if I'm convicted of a drug or alcohol offense that took place at work?

You must notify the Director within five days. If you are an employee working on a federal contract or grant and are convicted of a drug or alcohol offense occurring in the workplace, the University will notify the granting or contracting federal agency within ten days of receiving notice of your conviction. Employees convicted of a drug or alcohol offense involving the workplace may be disciplined or discharged under existing laws, policies and rules, or may be required to complete a drug rehabilitation program in order to continue employment at the University

I'm a student. What happens if I violate the University's Drug Policy?

Students who illegally possess, use, distribute, sell, or manufacture drugs or alcohol are subject to University disciplinary action and may be dismissed from the University. To view the Student Standard of Conduct, please see the Student Catalog or visit our website.

Effects of Alcohol & Other Drugs on Health

Adverse health effects can range from nausea and anxiety to coma and death. There are risks associated with the chronic use of all psychoactive drugs, including alcohol. A pregnant woman who uses alcohol, cigarettes, or other drugs exposes herself and her fetus to serious risks, such as the risk of miscarriage, low birth weight, or brain damage.

Substance abuse may involve not only controlled substances and illegal drugs, but also alcohol and other substances that pose a health risk. When drugs are combined, their negative effects on the mind and body are often multiplied beyond the effects of the same drugs taken singly, which can be deadly. Some of the health effects associated with the use of alcohol and other drugs are provided in more detail below.

Alcohol

Alcohol is the drug most frequently abused. Even small amounts of alcohol can impair the judgment and coordination required to drive a car, increasing your chances of having an accident. Alcohol may be an interacting factor in the incidence of aggressive acts, including vandalism and assault and serious health problems, such as liver damage. Consuming moderate to large amounts of alcohol impairs your ability to

learn and remember information. Because alcohol is a depressant, very large amounts can cause respiratory and cardiac failure, resulting in death.

Cannabis

Marijuana and hashish impair the user's short-term memory and comprehension. They can cause confusion, anxiety, lung damage, and abnormalities of the hormonal and reproductive systems. Hours after the feeling of getting high fades, the effects of cannabis on coordination and judgment may remain, heightening the risks involved in driving or performing other complex tasks. Cannabis, a fat soluble substance, may remain in the body system for weeks. An overdose or long-term use may bring about paranoia, panic attacks, or psychiatric problems.

Club/Designer Drugs

The terms "club drugs" and "designer drugs" refer to a wide variety of drugs including MDMA (Ecstasy), GHB, rohypnol (roofies), ketamine (special K), methamphetamine (meth), and LSD (acid). Research indicates that these drugs can cause serious health problems or even death. They can have even more serious consequences when mixed with alcohol. Club/designer drugs are also occasionally used or administered to facilitate a sexual assault.

Depressants

Barbiturates, benzodiazepines (e.g., valium), Quaaludes, and other depressants cause disorientation, slurred speech, and other behaviors associated with drunkenness. The effects of an overdose of range from shallow breathing, clammy skin, dilated pupils, or a weak and rapid pulse that can result in coma or death.

Hallucinogens

Hallucinogens such as LSD, MDMA PCP (angel dust), mescaline, peyote, and psilocybin (shrooms) can cause powerful distortions in perception and thinking. Intense and often unpredictable emotional reactions can trigger panic attacks or psychotic reaction. An overdose of hallucinogens can cause heart failure, lung failure, coma, and death.

Narcotics/Opiates

Heroin, codeine, morphine, methadone, and opium are narcotics/opiates. There is a high likelihood of developing a physical and psychological dependence on these drugs. Health effects include anxiety, mood swings, nausea, confusion, constipation, and respiratory depression. Overdose may lead to convulsions, coma, and death. The risk of being infected with HIV, the virus that causes AIDS, or other diseases significantly increases if you inject drugs and share needles.

Stimulants

Cocaine/crack, amphetamines, and other stimulants can cause agitation, loss of appetite, irregular heartbeat, chronic sleeplessness, and hallucinations. All non-prescribed stimulants are extremely dangerous and psychologically and physically addictive. An overdose can result in seizures and death.

Tobacco

Nicotine, the active ingredient in tobacco, increases your heart rate and raises your blood pressure. The tar in cigarette smoke is a major cause of cancer and other respiratory problems. The carbon monoxide in cigarette smoke can promote arteriosclerosis. Long-term effects of smoking cigarettes may include emphysema, chronic bronchitis, heart disease, and lung cancer.

Illinois Laws That Apply to Alcohol & Drug Abuse

Recognizing that the abuse of alcohol and other dangerous substances can be harmful to the “peace, health, and welfare” of Illinois citizens [720 ILCS 570/100], the General Assembly implemented a series of laws that regulate the distribution and use of controlled substances. Below is a brief description of some of the state and federal laws used to regulate alcohol and other drugs.

Controlled Substances

The unlawful manufacture, delivery (includes sale), or possession of controlled substances is prohibited in Illinois through the Cannabis Control Act [720 ILCS 550/] and the Illinois Controlled Substances Act [720 ILCS 570/100]. The Cannabis Control Act establishes penalties in a sharply rising progression based on the amount of substance containing cannabis involved in each case [720 ILCS 550/1]. In regard to both Acts, penalties vary with: the amount of the drug confiscated, the type of drug found, the number of previous offenses held by the individual, and whether the individual intended to manufacture, deliver or possess with intent to deliver [720 ILCS 570/401] [720 ILCS 570/402] [720 ILCS 550/4] [720 ILCS 550/5].

Underage Drinking

The consumption of alcoholic liquor by any person under 21 years of age is illegal [235 ILCS 5/6-20]. It is also against Illinois law for anyone to permit a gathering at their residence at which one or more persons under 21 possess or consume alcoholic beverages, to rent a hotel or motel room for such purpose, or to sell or deliver alcohol to anyone under 21 or to any intoxicated person [235 ILCS 5/6-16]. It is also illegal for a person under 21 to present false identification in an attempt to purchase alcohol [235 ILCS 5/6-16].

Driving Under the Influence

Driving while under the influence of alcohol, drugs, intoxicating compounds, or any combination thereof is against Illinois law. The Secretary of State is authorized to cancel any driver’s license or permit upon determining that the holder has been convicted of violating the Cannabis Control Act, the Illinois Controlled Substances Act, the Methamphetamine Control and Community Protection Act, or the Use of Intoxicating Compounds Act while that individual was in actual physical control of a motor vehicle [625 ILCS 5/6-201].

Substantial penalties exist for individuals driving or physically controlling a motor vehicle with a blood or breath alcohol concentration of .08 or greater [625 ILCS 5/11-501.1]. Arrests are also possible at lower alcohol levels if driving is impaired. These acts, depending on the circumstances, may incur penalties, such as a jail sentence, fines, or suspension / revocation of a driver’s license. Transporting open alcohol containers in a motor vehicle is also punishable under Illinois law [625 ILCS 5/11-502].

Federal Laws That Apply to Alcohol & Drug Abuse

Possession and delivery (includes sale) of controlled substances is prohibited by the United States Code, Uniform Controlled Substance Acts [21 U.S.C. 801 and following]. Similar to Illinois law, individuals can be penalized on the quantity of confiscated drugs, the type of drug(s) found, the number of previous offenses by the individual, and whether the individual intended to manufacture, sell, or use the drug. Any individual who knowingly possesses a controlled substance that is in an amount that, as specified by regulation of the Attorney General, is a personal use amount shall be liable to the United States for criminal and civil penalties.

Dating Violence, Domestic Violence, Stalking & Sexual Assault^x

INSTITUTIONAL PROHIBITION OF SEX DISCRIMINATION, SEXUAL HARASSMENT AND SEXUAL MISCONDUCT

Kelley Education Inc. is committed to providing an educational and work environment that is free from all forms of sex discrimination, sexual violence, and sexual and gender-based harassment (collectively referred to as “sexual misconduct”).

KEI prohibits and will not tolerate sexual misconduct of or by students, employees, clients, or visitors. KEI will take prompt and fair action to eliminate such conduct, prevent its recurrence, and remedy its effects through interim protective measures and accommodations, equitable investigations, and disciplinary processes.

Employees and students in violation of this policy may face sanctions up to and including termination or expulsion.

The administration, through its Title IX Coordinator, has the authority to conduct investigations, to determine when there have been violations of this policy based on the standard of preponderance of evidence, and then make recommendations in accordance with the relevant Institution policies for students, employees, patients, or visitors.

KEI encourages good faith reports of sexual misconduct and prohibits retaliation against any person who reports sexual misconduct and/or who participates in a Title IX investigation or resultant disciplinary process.

All employees are considered to be “Responsible Employees” with the authority and responsibility to report sexual misconduct to Institution Officials. Employees who are exempted from this reporting requirement are professional or pastoral counselors who provide work-related mental-health counseling, campus advocates who provide confidential victim assistance, and employees who are otherwise prohibited by law from disclosing information received in the course of providing professional care and treatment.

Healthy, Unhealthy, & Abusive Relationships

A relationship is healthy if each involved is supported in being the person they want to be. A relationship that limits, manipulates, or damages a person's sense of self is unhealthy and can be harmful or abusive. Be honest when assessing your relationship on the following factors – you owe it to yourself!

- Mutual respect means valuing your partner for who they are, not who you want them to be or become, and receiving the same from your partner. Does your partner say, do, and believe things that you can support? Or, is one of you trying to change the other? Trust is present if you can share your thoughts and feelings with another person without fear of being hurt physically, cognitively or emotionally. Can you be yourself without fear of criticism or judgment? Can your partner trust you in the same way?
- Honesty is about being truthful in your words. Do you tell the truth? Do you believe what your partner tells you?
- Support means helping your partner in being his or her best, and feeling you get the same in return.
- Fairness/equity – Do you almost always give? Or give in? Do you expect your partner to do it your way? Healthy relationships involve give and take, compromise, and negotiation by all parties.
- Separate identities – Relationships are healthy when each individual shares their true self with their partner. Each continues to grow both in and out of the relationship. If you feel like you are losing yourself or your unique identity, you may be in a harmful relationship.
- Effective communication is essential — don't get caught in the trap of believing your partner should know what you want, need, mean, or feel. Humans are rarely good mind readers, especially in intimate relationships. Do you and your partner take time to communicate? Does your partner really listen and work to understand you? Do you do this for your partner?

Harmful and abusive behaviors may come in many forms, and may include the following:

- Intimidation – actions, gestures, looks used to make another fearful
- Emotional abuse – name calling or humiliation causing the other to feel unworthy
- Isolation – limiting interactions and information in order to establish control
- Minimizing/Denying/Blaming – making light of the abusive behaviors causing the other to doubt their own feelings or perceptions
- Dominance – treating another as a lesser being and controlling all decisions
- Economic abuse – limiting another's access to work, money, food, or other resources to exert control
- Coercion or Threats – making threats to harm someone in order to control another's behaviors

Here are some rules for healthy sexual relationships:

- It is the responsibility of the person initiating sexual contact to ask for and clearly receive consent before acting.
- If someone is impaired by alcohol or another substance, that person is considered unable to make clear decisions about consent.

- If your partner expresses uncertainty or says no, it is your responsibility to STOP. Healthy sexual relationships are based on continuous communication about consent.

KEI prohibits conduct that violates Title IX of the Education Amendments Act of 1972 (“Title IX”), Title VII of the Civil Rights Act of 1964 as amended (“Title VII”), the Illinois Human Rights Act, the Illinois Preventing Sexual Violence in Higher Education Act, and supplements related institution policies and laws. Title IX states as follows:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Unlawful discrimination on the basis of sex includes: (a) sexual harassment, (b) gender-based harassment, which is unwelcome conduct based on actual or perceived sex, or harassment based on gender identity or nonconformity with sex stereotypes, and/ or (c) all forms of sexual violence including, but not limited to, sexual assault, sexual battery, sexual abuse, sexual coercion, sexual exploitation, dating violence, domestic violence, and stalking (collectively referred to as “Sexual Misconduct”).

Sexual misconduct is the term used in this policy to encompass unwanted or unwelcome conduct of a sexual nature that is committed without valid consent. Also included in this term is any abusive behavior that arises out of an actual or perceived intimate relationship (e.g. domestic or dating violence and stalking). Sexual misconduct

Definitions

Confidential Reporting

A complainant may report sexual misconduct yet request confidentiality. If the complainant requests confidentiality or asks that the report not be pursued, the Title IX Coordinator shall take all reasonable steps to investigate and respond to the report consistent with the request for confidentiality or request not to pursue the investigation – as long as doing so does not prevent our responsibility to provide a safe and non-discriminatory environment to all individuals.

Upon a request for confidentiality, we shall inform the complainant: (i) if we cannot ensure confidentiality; (ii) that a confidentiality request may limit our ability to respond to the report, including pursuing disciplinary action against the alleged respondent; and (iii) that we prohibit retaliation and that such retaliation is subject to disciplinary action under this policy. The Title IX Coordinator is the responsible party for making determinations as to requests for confidentiality.

Consent

An agreement expressed through affirmative, voluntary words and/or actions, & mutually understandable to all parties involved, to engage in a specific sexual act at a specific time:

- Consent can be withdrawn at any time as long as it is clearly communicated
- Consent cannot be coerced or compelled by force, threat, deception, or intimidation

- Consent cannot be given by someone who is incapacitated
- Consent cannot be assumed based upon silence, the absence of “no” or “stop,” the existence of a prior or current relationship, or prior sexual activity

Dating Violence

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; where the existence of such a relationship is determined based on a consideration of the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence

Domestic violence consists of abusive behaviors that are committed by someone with a qualifying relationship with the victim.

Abusive behaviors include: emotional/ psychological, physical and/or sexual abuse, harassment, threats, intimidation, forcing someone to participate in illegal activities such as selling drugs or stealing, or depriving someone of necessities such as food or medicine.

The qualifying relationship includes a past or present spouse or intimate partner, a person with whom the victim shares a child in common; a person living in the same apartment, house or residence hall room or by a caregiver regardless of gender identification or sexual orientation of the abuser or the victim.

Incapacitated

A person is incapable of consent if they are unable to understand the facts, nature, extent, or implications of a decision due to drugs, alcohol, mental disability, being asleep, or unconscious, or based upon their age (subject to local law).

Sex Discrimination

Sex discrimination is adverse treatment of an individual based on sex or gender rather than individual merit or the prevention of access and equity due to the creation of a hostile environment.

Even a single incident of sexual harassment, gender-based harassment, or sexual violence such as sexual assault, dating violence, domestic violence, or stalking, if severe enough, can cause sex discrimination.

Sexual Assault

Any form of non-consensual sexual activity.

Sexual assault includes all unwanted sexual acts that range from fondling to attempted rape or rape. Rape is defined as penetration “no matter how slight” of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Sexual assault also includes sex with minors (e.g. statutory rape or incest), sex between a minor (i.e. age 17 or younger) and a person who is 18 years or older & holds a position of authority over the complainant.

Sexual Harassment

Sexual harassment is defined as any unwelcome sexual advances, requests for sexual favors, or any conduct of a sexual nature when:

1. Submission is explicitly or implicitly made a term of condition of employment or educational environment; and
2. Submission to or rejection is used as a basis for making decisions about an individual's employment or education; or
3. Such conduct interferes with an individual's job performance, education OR constitutes a hostile work or learning environment observed by:
 - a. Sexual advances
 - b. Fondling
 - c. Shoulder massages
 - d. Pinching
 - e. Grabbing
 - f. Lewd gestures
 - g. Leering
 - h. Suggestive comments
 - i. Off-color jokes
 - j. Comments on physical attributes
 - k. Discussions of sexual exploits
 - l. Lewd voicemail messages; emails; texts; or posts/overtone on social media
 - m. Displays of sexually suggestive pictures, photos, cartoons, screen savers

Sexual Misconduct

Sexual misconduct is a broad term used to encompass conduct that may cause sex discrimination through sexual or gender-based harassment, or sexual violence such as dating violence, domestic violence, sexual assault or stalking.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or to suffer substantial emotional distress.

Stalking may be comprised of legal and illegal behaviors that occur over time and are harassing in nature because of their content, frequency, and unwelcome nature. Stalking may be an outgrowth of domestic violence, an attempt to pursue a relationship, or arise out of a conflict or dispute.

Stalking behaviors may include but are not limited to, acts in which the stalker directly, indirectly or through third parties, by any action, method, device or means, follows, monitors, observes, surveils, threatens or communicates to or about a person, or interferes with a person's property.

Preparation of Crime Statistics

Policy:

1. Approximately 30 days before October 1st each year, we contact local police departments via email or letter, according to their preference, & ask for Clery Data regarding our Clery Geography.
2. We keep a record of the request & the reply within our files.
3. We include the results within an Appendix to this report by each campus.
4. This report is used in completing the IPEDS report.

Responsibility: Crime Statistics - University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622

University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Campus Security Authorities- University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622

University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622	
Office/Individual Responsible	Leigh Anne Kelley
Other Individuals¹	Robert Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Responsibility: Statistics from Local Law Enforcement Agencies- University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622

University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

For Statistics, please see Appendix A

¹ In addition to any campus police or security personnel, your institution must identify other individuals or offices with significant responsibility for student and campus activities. Alleged crimes reported to these campus security authorities are then reported by these campus security authorities to someone designated by the institution to collect such reports; such as the campus police or security department.

Responsibility: Crime Statistics - University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515

University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Campus Security Authorities- University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515

University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515	
Office/Individual Responsible	Leigh Anne Kelley
Other Individuals²	Robert Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Responsibility: Statistics from Local Law Enforcement Agencies- University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515

University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

For Statistics, please see Appendix B

² *IBID*

Responsibility: Crime Statistics – Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730

Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President’s Office
Date information was last updated	September, 2021

Campus Security Authorities– Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730

Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730	
Office/Individual Responsible	Jill Hanry
Other Individuals³	Ray White, Robert Kelley, Leigh Anne Kelley
Location where documentation is kept	President’s Office
Date information was last updated	September, 2021

Responsibility: Statistics from Local Law Enforcement Agencies– Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730

Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730	
Office/Individual Responsible	Jill Hanry
Location where documentation is kept	President’s Office
Date information was last updated	September, 2021

For Statistics, please see Appendix C

³ *IBID*

Responsibility: Emergency Response & Timely Warnings - University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622

University of Aesthetics & Cosmetology – 1357 N. Milwaukee Ave. Chicago, IL 60622	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Responsibility: Emergency Response & Timely Warnings - University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515

University of Aesthetics & Cosmetology – 1037-1043 Curtiss St. Downers Grove, IL 60515	
Office/Individual Responsible	Leigh Anne Kelley
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Responsibility: Emergency Response & Timely Warnings – Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730

Professional Cosmetology Education Center – 460 N. Washington Ave. El Dorado, AR 71730	
Office/Individual Responsible	Jill Hanry
Location where documentation is kept	President's Office
Date information was last updated	September, 2021

Victim (Survivor) Rights – Institution Policy

Each campus will, to the best of its ability, provide interim support to survivors that are reasonably available; including, but not limited to honoring court orders of protection or no contact.

Victim (Survivor) Rights - USDE

1. To have any and all reports of sexual misconduct treated seriously and to be treated with respect and dignity by Institution officials.
2. To choose to file a complaint about sexual misconduct with Kelley Education Inc., local law enforcement or both and/or receive assistance with notifying campus or other police departments.
3. To request an interim intervention which may include a change in academic and living situations after an alleged sex offense and to be informed, in writing, in a timely manner of options for, available assistance in, and how to request changes to academic, living, transportation, working, and administrative situations.
4. To be informed in writing about campus and community resources for victim assistance and advocacy, counseling, health and mental health, legal assistance, visa and immigration assistance, student financial aid and other resources and options for victims of sexual misconduct, both within the institution and the community.
5. Kelley Education Inc. will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code, or a non-

forcible sex offense, the report on the results of any disciplinary proceeding conducted by us against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin shall be treated as the alleged victim.

6. In all cases of Institutional disciplinary proceeding, both the accused & the accuser will receive written notification of any result. The Victim does not need to request this notification, it will be provided.

Victim's (Survivor's) Rights Under IL Law

1. The right to be treated with fairness and respect for their dignity and privacy throughout the criminal justice process.
2. The right to notification of court proceedings.
3. The right to communicate with the prosecution.
4. The right to make a statement to the court at sentencing.
5. The right to information about the conviction, sentence, imprisonment, and release of the accused.
6. The right to timely disposition of the case following the arrest of the accused.
7. The right to be reasonably protected from the accused throughout the criminal justice process.
8. The right to be present at the trial and all other court proceedings on the same basis as the accused, unless the victim is to testify and the court determines that the victim's testimony would be materially affected if the victim hears other testimony at the trial.
9. The right to have present at all court proceedings, subject to the rules of evidence, an advocate or other support person of the victim's choice.
10. The right to restitution.

Victim's (Survivor's) Rights Under AR Law

The Arkansas Crime Victim Rights Law became effective on January 1, 1998. This law mandates certain basic rights for people victimized by crime. The law does not apply to all crimes, but only certain crimes and certain victims, including:

- a victim who is a minor
- a victim of a sex offense
- a victim of any felony resulting in physical injury to the victim
- a victim of any felony involving the use of a deadly weapon
- a victim of terroristic threatening in the first degree
- a victim of stalking

If the victim is a minor, incapacitated, or deceased, a member of the victim's family may exercise the rights of the victim.

Victim Information - The Crime Victim Rights Law protects information about victims. A court cannot compel a victim to give his or her address or place of employment in open court, except when the court decides it is essential to the case. Law enforcement agencies cannot disclose information to the public about the identity of the victim of a sex crime except under limited circumstances. The address and telephone number of the victim is also protected from release under the Freedom of Information Act.

When property of the victim is seized and used as evidence, the agency holding the property must take reasonable care of the property and promptly return it to the victim when it is no longer needed as evidence.

Employers cannot discharge or discipline a victim of crime for assisting the prosecutor in preparing the case or for attending court if it reasonably necessary to protect the victim's interest.

Information from Law Enforcement - Law enforcement agencies responding to crime incidents are required to inform victims in writing of their rights under this law. Officers must inform victims of the availability of services such as medical, housing, counseling, financial, social, legal, and emergency services. In addition, officers must inform victims about how to obtain orders of protection, how to access public records related to the case, and about the Arkansas Crime Victims Reparations Board (including the address and phone number).

As soon as it becomes practical, law enforcement officials must also inform the victim of the suspect's identity and custody status (in custody, escaped, transferred, released and the conditions of release, etc), unless this information compromises the investigation. Victims also have the right to know the case file number, the investigating officer's name, office address, and telephone number, and the prosecuting attorney's name, office address, and telephone number.

Pre-sentence Report - A pre-sentence report is a detailed account of a convicted defendant's educational, criminal, family, and social background conducted as an aid to the court in determining the sentence. The person preparing the pre-sentence report for the court shall make a reasonable effort to confer with the victim.

Presence in Court - Victims of crime have the right to be present in court whenever the defendant appears, other than at a grand jury proceeding. If the victim requests, the court shall also allow the presence of a person to provide support for the victim in the courtroom. However, if the court decides that the victim's presence or the presence of the support person may jeopardize the defendant's right to a fair trial, the court can exclude either or both of them.

Information from Prosecuting Attorney - If requested by a victim, prosecuting attorneys are responsible for notifying crime victims of critical events occurring in their cases. This notification can be given orally, in writing, or automatically through the Arkansas VINE system. Victims are responsible for giving the prosecutor's office their address and phone number, and for updating this information if it changes.

Upon request of a victim or the victim's family, prosecutors are to notify victims of the following:

- Information on relevant criminal justice procedures

- Information about the crime with which the defendant has been charged
- The file number of the case, the prosecuting attorney's name, and office address and phone number
- Motions or hearings to establish or reduce bail or authorize pre-trial release from custody
- Proceedings on plea agreements
- Date, time, and place of defendant's trial
- Motions that may substantially delay prosecution
- Cancellation of court proceedings
- Pre-sentence report function and the defendant's access to the report
- Victim impact statement information
- Information on all sentencing proceedings
- Notice of sentence imposed or modifications to that sentence
- Reconsideration hearings of an imposed sentence
- Date, time, and place of the defendant's appearance before a judicial officer
- Information from custody institutions

Prosecuting attorneys should confer with the victim of the crime before amending or dismissing a charge or agreeing to a negotiated plea. However, failure of the prosecuting attorney to confer with the victim does not affect the validity of an agreement.

Prosecuting Attorneys or Victim Assistance Coordinators should provide the following services to victims:

- Assistance in obtaining protection from harm and threats of harm arising out of their cooperation with law enforcement and prosecution efforts
- Assistance in applying for financial aid and other social services
- Assistance in applying for witness fees
- When possible, a secure waiting area during court proceedings that does not require victims to be in close proximity to the defendant and family and friends of the defendant
- Involvement with the victims' employers to ensure that they cooperate with the criminal justice process in order to minimize loss of pay and other benefits resulting from court appearances

Information Concerning Appeal - If the defendant appeals, or seeks post-conviction remedies, the Attorney General should inform the victim of that fact, of the date, time, and place of any hearing, and of the decision. These notifications may be accomplished through the Arkansas VINE system.

Information Concerning Confinement - In order to receive information from custody institutions, victims must request that they be notified. The Crime Victim Rights Law requires the Arkansas Department of Correction, the Arkansas State Hospital, and any other facility to which the defendant is committed to notify victims of the following:

- Estimated date of the defendant's release

- Date of Release of the defendant on furlough or to a work-release, half-way house, or other community program at least 30 days in advance of the release
- Escape
- Recapture from escape
- Decision of the Governor to commute the sentence or to pardon the defendant
- Release of defendant and any conditions attached to the release of the defendant
- Death of the defendant during confinement

Information from the Parole Board - At least 30 days before a hearing, if requested by the victim, the Board shall inform the victim of the hearing and of the victim's right to submit a Victim Impact Statement. The Board shall also inform the victim of their decision concerning the defendant. The law requires the Board to consider the Victim Impact Statement before determining whether to release the defendant on parole.

The victim can choose to present the statement orally at the parole hearing or in writing. Because defendants may become eligible for parole every year, under certain circumstances victims may offer impact testimony via videotape. The Board is required by law to provide the defendant with copies of the victim's written impact statement.

It is the responsibility of the victim, or his or her next of kin, to notify the Board of any change in regard to the desire to be notified of any future parole hearings, or change in address or telephone number.

Arkansas Victim Notification Program (VINE)

When the Arkansas Legislature passed the Crime Victim Rights Law, it also created a program to allow agencies to accomplish victim notifications reliably and efficiently through a program known as the Arkansas VINE (Victim Information and Notification Everyday) Program. This program is administered by the Arkansas Crime Information Center.

VINE is a free automated telephone hotline that provides crime victims with vital information and notification 24 hours a day, 365 days a year. The service allows victims to obtain offender information and to register for notification of inmate custody status changes, parolee/probationer status changes, and court events.

VINE serves crime victims in two ways. First, it can be used as an information line. The system monitors the custody status of criminal offenders in the Arkansas Department of Correction, the Arkansas State Hospital, and county jail facilities statewide. Crime victims calling the hotline are informed about whether an offender is in custody. If the offender is in custody, the system tells the victim the name and telephone number of the agency holding the inmate. VINE also tracks the status of those probationers convicted of sexual or violent offenses and all parolees. If the offender is on parole or probation, the system informs the victim of the county where the parolee/probationer resides as well as which parole office he/she is assigned to.

Court information is also available through VINE. Prosecuting attorneys throughout the state enter circuit court event information into the system. The Attorney General's Office provides appellate court

information to the system. In order to obtain court information, a victim must first have the circuit court case number. The prosecuting attorney's office handling the case or the county clerk's office can provide the number. Once the circuit court case number is identified, the system will give callers the next scheduled court event, date, time, court location, and telephone number.

The second way the system serves crime victims is notification. By dialing the hotline number or visiting www.vinelink.com, victims can register to receive automatic notification upon a change in the inmate's custody status, parole/probation status, or court case.

To register for notification, a victim can call the toll-free hotline number (1-800-510-0415) or visit the website at www.vinelink.com. The offender or court case can be located using a touch-tone telephone or visiting the website and following the directions given. Once location is made, the telephone number to which victims want the system to call with notifications is entered. Victims are then asked to enter a Personal Identification Number (PIN). This is a four-digit number the victim chooses and uses to stop a notification when it is received. If victims have problems registering or obtaining information through the phone system, they can press "0" and a live operator will assist them 24 hours a day.

Once registered, notification calls are made by the system approximately every 30 minutes for 24 hours or until the victim enters the PIN. The system will also leave a message on an answering machine. All telephone registrations through the Arkansas VINE Program are anonymous and are protected from the Freedom of Information Act.

Arkansas Crime Information Center

One Capitol Mall, 4D-200

Little Rock, AR 72201

Phone: 501-682-2222

Website: www.acic.org

Resources for Employees & Students

Free Medical Forensic Examination near Each Campus

Campus	Medical Facility	Medical Facility Address
University of Aesthetics & Cosmetology, Chicago, IL	Jesse Brown VA Medical Center 312.569.8387	820 S. Damen Ave. Chicago, IL 60612
	Northwestern Memorial Hospital 312.926.2000	251 E. Huron St. Chicago, IL 60611
	Prentice Women's Hospital 312.926.2000	250 E. Superior St. Chicago, IL 60611
	Rush Medical Center 312.942.0135	1140 W. Jackson Blvd. Chicago, IL 6067
University of Aesthetics & Cosmetology, Downers Grove, IL	Good Samaritan Hospital 630.275.5900	3815 Highland Ave. Downers Grove, IL 60515
	Adventist GlenOaks Hospital 630.545.8000	7001 Winthrop Ave. Glendale Heights, IL 60139
	Elmhurst Memorial Hospital 331.221.1800	701 S. Main St. Lombard, IL 60148
	Adventist Hinsdale Hospital 630.856.9000	120 N. Oak St. Hinsdale, IL 60521
	Mt. Sinai Hospital Medical Center 630.969.1866	1500 S. Fairfield Ave. Lombard, IL 60148
Professional Cosmetology Education Center, El Dorado, AR	Medical Center of South Arkansas* 870.863.2000	700 W. Grove St. El Dorado, AR 71730
	Medical Center of South Arkansas* 870.862.4216	460 W. Oak St. El Dorado, AR 71730

*IL law regarding providing free forensic exams does not apply in Arkansas.

Resources for Victims of Violence, Domestic Violence, Sexual Assault, Sexual Harassment, & Stalking

Organization	Description	Website	Address	Contact
Rape Victim Advocates (RVA)	Services include medical and legal advocacy as well as free counseling services. Provides medical advocacy to the UIC Emergency Room and surrounding area hospitals	www.rapevictimadvocates.org	180 North Michigan Ave, Suite 600 Chicago, IL 60601	(312) 443-9603

Mujeres Latinas En Accion	Serving Latina survivors of domestic violence and sexual assault and their families; offers advocacy and counseling. Spanish speaking services available.	www.mujereslatinasenaccion.org	2424 W. 21st Pl, Chicago, IL 60608	(773) 890-7676 Crisis Hotline: (312) 738-5358
The Center on Halsted	Serving Gay, Lesbian, Bisexual, & Transgender survivors of domestic violence and sexual assault. Offers advocacy and counseling.	www.centeronhalsted.org	3656 N. Halsted Ave, Chicago, IL 61357	(773) 472-6469
Apna Ghar	Legal, social, protective and support services for immigrant survivors of gender violence. Multilingual services available.	www.apnaghar.org	4350 N. Broadway 2nd Floor, Chicago, IL 60613	(773) 883-4663
BASTA Domestic Violence Program	Serving multicultural survivors of domestic violence; offers advocacy and counseling. Spanish speaking services available. Fees are sliding scale to free.	www.hascares.org	2755 W Armitage Ave, Chicago, IL 60647	(773) 252-3100
Life Span Legal Services	Provides representation in civil court and advocacy in criminal court for domestic violence, stalking and sexual assault survivors. Fees are sliding scale to free.	life-span.org	70 E. Lake St, Suite 700, Chicago, IL 60601	(312) 408-1210
Rape, Abuse and Incest National Network		www.rainn.org		
National Coalition Against Domestic Violence		www.ncadv.org		
Stalking Resource		victimsofcrime.org/our-programs/		

Center (National Victims of Crime Center)		stalking-resource- center		
Sexual Assault Hotline		(800) 656-HOPE (4673)		
Domestic Violence Hotline		(866) HELP4DV (435-7438)		
Help on Domestic Violence		(877) 863-6338 TTY: (877) 863- 6339		

Federal

Organization	Website
Department of Education, Office of Civil Rights	www2.ed.gov/about/offices/list/ocr/index.html
Department of Justice	www.justice.gov/ovw/sexual-assault

National

Organization	Website	Contact
Narcotics Anonymous	www.chicagona.org	(708) 848-4884
Al-Anon/Alateen	www.niafg.org	(312) 409-7245
Alcoholics Anonymous	www.chicagoaa.org	(312) 346-1475
Alcohol & Drug Helpline		(800) 821-HELP
Addiction Intervention Resources	http://addiction-intervention. Com	
National Institute on Drug Abuse	http://www.nida.nih.gov/ nidahome.html	
Substance Abuse and Mental Health Services Administration	www.samhsa.gov	

A Loved One's Substance Abuse Problem: What can you do?	newsinhealth.nih.gov/2009/March/feature1.htm	
Alcoholism and Alcohol Abuse: Signs, Symptoms, and Help for Drinking Problems	www.helpguide.org/articles/addiction/alcoholism-and-alcohol-abuse.htm	
How to Help a Loved One with Addiction	www.ehow.com/video_7155422_loved-one-drug-addiction.html	
Intervention: Help a Loved One Overcome Addiction	www.mayoclinic.com/health/intervention/MH00127	

Local in Illinois

Organization	Website	Contact
Advocate Illinois Masonic Behavioral Health Services Outpatient Care		(773) 296-5380
Illinois Department of Human Services		(800) 843-6154
Illinois Poison Control		(800) 222-1222
Illinois Institute for Addiction Recovery	www.addictionrecov.org	
Central States Institute of Addiction – Chicago Office	www.nonprofitfacts.com//IL/Central-States-Institute-Of-Addiction-Programs.html	(312) 948-6001

Local in Illinois for Women

Organization	Website	Contact
Haymarket Center	www.hcenter.org	(312) 226-7984
Sisterhouse	www.sisterhousechicago.org	(773) 626-0525
The Women's Treatment Center	www.womenstreatmentcenter.org	(312) 850-0050

The Forever Free Program		(773) 374-8165
Little Company of Mary Hospital Behavioral Health	www.lcmh.org/index.cfm?pageID=245&criteria=behavioral-health	(708) 422-6200

Local Government Resources in Arkansas

Organization	Contact
El Dorado Police Department (non-emergency)	(870) 864-7125 or (800) 955-2289
El Dorado Fire Department (non-emergency)	(870) 881-4855
EMS Ambulance	911
Medical Center of South Arkansas	(870) 863-2000
Union County Sheriff's Office (non-emergency)	(870) 864-1970

Local Women's Resources in Arkansas

Organization	Description	Contact
Turning Point Violence		870.862.3672
South Arkansas Women's Clinic		870.863.8444
Union County Family Shelter	Battered Women's Shelter May Stay up to 30 days.	870.862.0929
Women's Crisis Center	Battered Women's Shelter In Camden (27.82 miles away).	870.836.0325
Drug & Alcohol Addiction		800-721-5998

Resources for Veterans

Organization	Description	Contact
Veterans Crisis	Get Help from the line	800.273.8255 (Press 1) or Text to 838255

Appendix A: Crime Statistics for University of Aesthetics & Cosmetology, Chicago, IL

On 01 September 2021, we contacted the Chicago Police Department, Strategic Initiatives Division, Data Fulfillment and Analysis Section requesting access to Clery Crime Data. We received access to the Automated Clery Response System (ACRS).

According to the Clery Crime Data through the Automated Clery Response System (ACRS), there were no (0) crimes reported:

Date	---
District	---
Beat	---
Code	---
Primary Class	---
Secondary Class	---
Street Number	1357
Direction	N
Street	Milwaukee
Location	---

Appendix B: Crime Statistics for University of Aesthetics & Cosmetology, Downers Grove, IL

On 19 August 2021, we contacted the Village of Downers Grove Police Department requesting access to Clery Crime Data. We received a reply on 20 August 2021. The reply was an Incidents Report. There were no records of any incidents.

Appendix C: Crime Statistics for Professional Cosmetology Education Center, El Dorado, AR

On 19 August 2021, we contacted the El Dorado Police Department requesting access to Clery Crime Data. We received a report 03 September 2021. This report showed that there were no crimes reported within our Clery Geography.

**Appendix D, E, F: Supporting Documentation Received from Police
Departments (D) Chicago, IL (E) Downers Grove, IL (F) El Dorado, AR**

Campus Safety and Security Survey Completion Certificate

The Campus Safety and Security data for
University of Aesthetics & Cosmetology
(454953)
were completed and locked on **September 23, 2021**.

Thank you for your participation in the data collection.

This certificate was prepared on **September 23, 2021**

9/1/2021

University of Aesthetics and Cosmetology Mail - 2020 Chicago Crime Data

**THE
UNIVERSITY
OF AESTHETICS
& COSMETOLOGY**

Leigh Anne Kelley <leighanne@uofac.edu>

2020 Chicago Crime Data

Leigh Anne Kelley <leighanne@uofac.edu>
To: DFA@chicagopolice.org

Wed, Sep 1, 2021 at 12:01 PM

Hello,

I am requesting the link containing 2020 Chicago city wide crime data so I may prepare my Jeanne Clery Crime Act report.

Thank you in advance,
Leigh Anne Kelley
Director
University of Aesthetics & Cosmetology

--

Leigh Anne Kelley
Director
University of Aesthetics & Cosmetology
773.635.0141

University of Aesthetics & Cosmetology
1357 N. Milwaukee Ave.
Chicago, IL 60622
773.635.0141
www.uofac.edu

September 1, 2020

To whom it may concern:

I am requesting the 2020 Crime Data Spreadsheets for Chicago, so I may complete my annual Campus Safety and Security Report. The 2021 Campus Safety and Security Survey, is a requirement under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act).

I thank you in advance,



Leigh Anne Kelley

Director

University of Aesthetics & Cosmetology

District 14
Beat 1433

2020 Chicago Crime Data

DFA <DFA@chicagopolice.org>

Wed, Sep 1, 2021 at 12:16 PM

To: Leigh Anne Kelley <leighanne@uofac.edu>

Good afternoon,

CPD Data Fulfillment and Analysis Section has brought the Automated Clery Response System online for the 2019 and 2020 reporting years. Crime data for 2021 is still being compiled and will be made available in the first quarter of 2022. If you did not download the consolidated Clery crime data spreadsheets for 2020, please follow the instructions below and they will be made available to your institution.

Please e-mail to DFA@chicagopolice.org and include Clery 2019 in the subject line if you require 2019 Clery Crime Data and Clery 2020 if you require 2020. IMPORTANT! Only the words: Clery 2019 or Clery 2020 will activate the ACRS workflow and provide the SharePoint link. Any other quotation marks or extra characters will not initiate the workflow. Also, please draft a brief request on your institution's letterhead and attach a digital copy with your e-mail.

1. Include Clery 2019 in your e-mail's subject line for the 2019 crime data, or Clery 2020 in the subject line for the 2020 data.
2. Attach digital copy of a brief request on institution's letterhead to your e-mail.

Note: Putting both Clery 2019 and Clery 2020 into the subject line together will not result in receipt of both spreadsheets. A separate email must be sent for the specified reporting year.

A link to a compressed, zip-file will be provided containing 2 Excel spreadsheets and 2 introduction documents. The spreadsheet containing the bona-fide crime data includes an instruction tab that describes how to identify the police beat number of the locations of your concern.

Thank you for having an important stake in the security of your jurisdiction and stay safe.

Regards,

Data Fulfillment and Analysis Section
Strategic Initiatives Division
Chicago Police Department

From: Leigh Anne Kelley <leighanne@uofac.edu>

Sent: Wednesday, September 1, 2021 12:01 PM

To: DFA <DFA@chicagopolice.org>

Subject: 2020 Chicago Crime Data

[Quoted text hidden]

**** EXTERNAL EMAIL WARNING **** This email originated outside of the Chicago Police Department.
****NEVER CLICK, DOWNLOAD, or OPEN**** unexpected links or attachments. ****NEVER**** provide User ID

CONF - CSA = ~~Q~~

DISTRICT
↓

12	1235	JD266460	6/16/2020 21:35	02	CRIMINAL SEXUAL ASSAULT (INDEX)
15	1522	JD263887	6/11/2020 12:06	02	CRIMINAL SEXUAL ASSAULT (INDEX)

12
15

No District 14

WNF - Ag Bat Aslt = ~~Q~~

District	Beat			
12	1223	JD293141	7/10/2020 19:04	04A
14	1423	JD221547	5/1/2020 14:50	04A
14	1423	JD325091	8/8/2020 14:02	04A
15	1511	JD372079	9/19/2020 5:00	04B

W/P District 14
Beat 1433

VHF - Kobburg MVT As Most hr =

14	1432	MOTOR VEHICLE THEFT (INDEX)	2928	N	RIVERWALK DR
14	1433	MOTOR VEHICLE THEFT (INDEX)	1735	N	ASHLAND AVE
14	1433	MOTOR VEHICLE THEFT (INDEX)	1752	W	JULIAN ST
14	1433	MOTOR VEHICLE THEFT (INDEX)	1232	W	NORTH AVE
14	1434	MOTOR VEHICLE THEFT (INDEX)	1633	N	DAMEN AVE

VNF - DV = ~~2~~

14	1431	BATTERY	2400	W	FULLERTON AVE
14	1432	OTHER OFFENSE	2323	W	FULLERTON AVE
15	1511	THEFT	739	N	AUSTIN BLVD

UNF - Dating = ☒

12	1235	OTHER OFFENSE	974	W	19TH ST
14	1431	BATTERY	2400	W	FULLERTON AVE
14	1432	OTHER OFFENSE	2323	W	FULLERTON AVE
15	1511	THEFT	739	N	AUSTIN BLVD

UNF - Stalking = 2

DISTRICT	BEAT	FBI_DESCR	IUCR_DESCR_PRIMARY	STREET_NUM	STREET_DIF
04	0412	SIMPLE ASSAULT	STALKING	8300	S
12	1233	MISCELLANEOUS NON-INDEX OFFENSES	STALKING	1550	S
15	1533	SIMPLE ASSAULT	STALKING	4845	W
20	2031	MISCELLANEOUS NON-INDEX OFFENSES	STALKING	5100	N

Murder = ~~Ø~~

14	1424	1372	N	MILWAUKEE AVE
14	1431	2554	N	MAPLEWOOD AVE
14	1434	1916	N	WESTERN AVE

Sex Offense = ~~0~~

14	1432	SEX OFFENSE	23XX	W	MONTANA ST
14	1433	CRIMINAL SEXUAL ASSAULT	13XX	N	CLEAVER ST
14	1433	SEX OFFENSE	12XX	N	MILWAUKEE AVE
14	1434	SEX OFFENSE	19XX	N	WOOD ST

Hyg Batt ASst = ~~X~~

14	1432	GRAVATED ASSAULT (IND)	ASSAULT	2815	N	WESTERN AVE
14	1433	GRAVATED BATTERY (IND)	BATTERY	1809	N	ASHLAND AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1414	N	BOSWORTH AVE
14	1433	GRAVATED BATTERY (IND)	BATTERY	1334	W	DIVISION ST
14	1433	GRAVATED BATTERY (IND)	BATTERY	1362	W	EVERGREEN AVE
14	1433	GRAVATED BATTERY (IND)	BATTERY	1408	N	GREENVIEW AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1737	W	LE MOYNE ST
14	1433	GRAVATED BATTERY (IND)	BATTERY	1816	N	MARSHFIELD AVE
14	1433	GRAVATED BATTERY (IND)	BATTERY	1213	N	MILWAUKEE AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1241	N	MILWAUKEE AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1554	W	NORTH AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1232	W	NORTH AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1232	W	NORTH AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1732	W	NORTH AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1500	W	NORTH AVE
14	1433	GRAVATED ASSAULT (IND)	ASSAULT	1341	N	PAULINA ST
14	1434	GRAVATED ASSAULT (IND)	ASSAULT	1732	N	ARTESIAN AVE
14	1434	GRAVATED ASSAULT (IND)	ASSAULT	2509	W	CORTLAND ST

Robbburgmut Ashmsh = 2

14	1432	MOTOR VEHICLE THEFT	2100	N	DAMEN AVE
14	1433	MOTOR VEHICLE THEFT	1509	W	NORTH AVE
14	1433	BURGLARY	1924	N	PAULINA ST
14	1433	BURGLARY	1714	N	ASHLAND AVE
14	1433	BURGLARY	1456	N	ASHLAND AVE
14	1433	ROBBERY	1788	W	BEACH AVE
14	1433	BURGLARY	1919	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1455	N	WOOD ST
14	1433	ROBBERY	1544	W	WABANSIA AVE
14	1433	ROBBERY	1632	W	BEACH AVE
14	1433	MOTOR VEHICLE THEFT	1227	N	GREENVIEW AVE
14	1433	ROBBERY	1341	N	PAULINA ST
14	1433	ROBBERY	1312	N	CLEAVER ST
14	1433	MOTOR VEHICLE THEFT	1924	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1538	W	NORTH AVE
14	1433	BURGLARY	1368	W	CRYSTAL ST
14	1433	BURGLARY	1247	N	BOSWORTH AVE
14	1433	BURGLARY	1308	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1244	N	ASHLAND AVE
14	1433	MOTOR VEHICLE THEFT	1836	N	ELSTON AVE
14	1433	ROBBERY	1600	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1369	W	CRYSTAL ST
14	1433	ROBBERY	1415	N	ASHLAND AVE
14	1433	MOTOR VEHICLE THEFT	1657	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1711	N	PAULINA ST
14	1433	ROBBERY	1714	W	PIERCE AVE
14	1433	MOTOR VEHICLE THEFT	1925	N	WOOD ST
14	1433	MOTOR VEHICLE THEFT	1425	N	WOOD ST
14	1433	BURGLARY	1540	W	NORTH AVE
14	1433	BURGLARY	1334	N	DEAN ST
14	1433	ROBBERY	1232	N	CLEAVER ST
14	1433	ROBBERY	1531	N	ASHLAND AVE
14	1433	ROBBERY	1645	W	BEACH AVE
14	1433	BURGLARY	1648	W	NORTH AVE
14	1433	BURGLARY	1308	W	NORTH AVE
14	1433	BURGLARY	1247	N	MILWAUKEE AVE

14	1433	BURGLARY	1232	W	NORTH AVE
14	1433	BURGLARY	1247	N	MILWAUKEE AVE
14	1433	BURGLARY	1300	N	ASHLAND AVE
14	1433	BURGLARY	1201	N	MILWAUKEE AVE
14	1433	BURGLARY	1300	N	ASHLAND AVE
14	1433	BURGLARY	1238	N	ASHLAND AVE
14	1433	BURGLARY	1750	W	NORTH AVE
14	1433	BURGLARY	1301	N	ELSTON AVE
14	1433	BURGLARY	1250	W	DIVISION ST
14	1433	BURGLARY	1244	N	ASHLAND AVE
14	1433	BURGLARY	1415	N	ASHLAND AVE
14	1433	BURGLARY	1415	N	ASHLAND AVE
14	1433	BURGLARY	1646	N	BOSWORTH AVE
14	1433	ROBBERY	1637	W	LE MOYNE ST
14	1433	MOTOR VEHICLE THEFT	1630	W	BLACKHAWK ST
14	1433	ROBBERY	1516	W	LE MOYNE ST
14	1433	MOTOR VEHICLE THEFT	1648	W	NORTH AVE
14	1433	BURGLARY	1635	W	NORTH AVE
14	1433	ROBBERY	1644	W	WABANSIA AVE
14	1433	ROBBERY	1347	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1249	N	NOBLE ST
14	1433	BURGLARY	1301	N	ELSTON AVE
14	1433	ROBBERY	1610	N	ADA ST
14	1433	ROBBERY	1600	N	ELSTON AVE
14	1433	BURGLARY	1924	N	PAULINA ST
14	1433	ROBBERY	1656	W	BEACH AVE
14	1433	BURGLARY	1300	N	ASHLAND AVE
14	1433	BURGLARY	1341	N	PAULINA ST
14	1433	BURGLARY	1719	W	NORTH AVE
14	1433	BURGLARY	1514	N	ASHLAND AVE
14	1433	BURGLARY	1648	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1922	N	MENDELL ST
14	1433	MOTOR VEHICLE THEFT	1249	N	GREENVIEW AVE
14	1433	MOTOR VEHICLE THEFT	1359	N	NOBLE ST
14	1433	ROBBERY	1600	W	LE MOYNE ST
14	1433	ROBBERY	1341	N	PAULINA ST

14	1433	ROBBERY	1517	N	BOSWORTH AVE
14	1433	ROBBERY	1341	N	PAULINA ST
14	1433	ROBBERY	1612	N	PAULINA ST
14	1433	ROBBERY	1700	W	NORTH AVE
14	1433	ROBBERY	1244	N	ASHLAND AVE
14	1433	MOTOR VEHICLE THEFT	1630	W	CORTLAND ST
14	1433	BURGLARY	1341	N	ASHLAND AVE
14	1433	MOTOR VEHICLE THEFT	1231	N	GREENVIEW AVE
14	1433	ROBBERY	1604	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1712	W	JULIAN ST
14	1433	MOTOR VEHICLE THEFT	1522	N	ASHLAND AVE
14	1433	MOTOR VEHICLE THEFT	1611	N	HERMITAGE AVE
14	1433	MOTOR VEHICLE THEFT	1301	W	POTOMAC AVE
14	1433	BURGLARY	1420	N	ELSTON AVE
14	1433	ROBBERY	1409	W	POTOMAC AVE
14	1433	ROBBERY	1232	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1530	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1311	N	GREENVIEW AVE
14	1433	ROBBERY	1630	N	ADA ST
14	1433	ROBBERY	1500	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1612	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1924	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1289	N	MILWAUKEE AVE
14	1433	ROBBERY	1601	W	NORTH AVE
14	1433	ROBBERY	1816	N	MARSHFIELD AVE
14	1433	BURGLARY	1637	W	WABANSIA AVE
14	1433	ROBBERY	1341	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1769	W	ARMITAGE AVE
14	1433	BURGLARY	1717	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1447	N	WOOD ST
14	1433	MOTOR VEHICLE THEFT	1600	N	ELSTON AVE
14	1433	BURGLARY	1916	N	ELSTON AVE
14	1433	MOTOR VEHICLE THEFT	1232	W	NORTH AVE
14	1433	MOTOR VEHICLE THEFT	1709	N	PAULINA ST
14	1433	MOTOR VEHICLE THEFT	1752	W	WABANSIA AVE
14	1433	MOTOR VEHICLE THEFT	1335	N	PAULINA ST

14	1434	BURGLARY	1945	N	WINCHESTER AVE
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Domestic Violence = 8

14	1432	BATTERY	2216	W	ARMITAGE AVE
14	1433	BATTERY	1544	W	WABANSIA AVE
14	1433	ASSAULT	1544	W	WABANSIA AVE
14	1433	BATTERY	1325	N	BOSWORTH AVE
14	1433	CRIMINAL DAMAGE	1545	W	NORTH AVE
14	1433	BATTERY	1646	W	LE MOYNE ST
14	1433	BATTERY	1520	W	DIVISION ST
14	1433	OTHER OFFENSE	1321	N	MILWAUKEE AVE
14	1433	BATTERY	1448	N	GREENVIEW AVE
14	1433	BATTERY	1243	N	BOSWORTH AVE
14	1433	OTHER OFFENSE	1218	N	NOBLE ST
14	1433	ASSAULT	1642	W	LE MOYNE ST
14	1433	BATTERY	1700	W	BLOOMINGDALE AVE
14	1433	THEFT	1712	N	ASHLAND AVE
14	1433	ASSAULT	1352	N	GREENVIEW AVE
14	1433	BATTERY	1362	W	EVERGREEN AVE
14	1433	OTHER OFFENSE	1432	N	BOSWORTH AVE
14	1433	BATTERY	1642	W	LE MOYNE ST
14	1433	ASSAULT	1352	N	GREENVIEW AVE
14	1433	BATTERY	1600	N	ELSTON AVE
14	1433	BATTERY	1836	N	PAULINA ST
14	1433	OTHER OFFENSE	1352	N	GREENVIEW AVE
14	1433	OFFENSE INVOLVING CHILDREN	1618	W	LE MOYNE ST
14	1433	ASSAULT	1521	N	BOSWORTH AVE
14	1433	BATTERY	1723	N	WOOD ST
14	1433	OTHER OFFENSE	1218	N	NOBLE ST
14	1433	ASSAULT	1734	N	PAULINA ST
14	1433	BATTERY	1355	N	DEAN ST
14	1433	THEFT	1250	W	DIVISION ST
14	1433	BATTERY	1316	N	CLEAVER ST
14	1433	ASSAULT	1351	W	EVERGREEN AVE
14	1434	BATTERY	1650	N	WESTERN AVE

Dating Violence = ϕ

14	1432	ASSAULT	2207	N	WESTERN AVE
14	1433	THEFT	1712	N	ASHLAND AVE
14	1433	BATTERY	1700	W	BLOOMINGDALE AVE
14	1433	BATTERY	1325	N	BOSWORTH AVE
14	1433	BATTERY	1243	N	BOSWORTH AVE
14	1433	OTHER OFFENSE	1432	N	BOSWORTH AVE
14	1433	THEFT	1250	W	DIVISION ST
14	1433	BATTERY	1600	N	ELSTON AVE
14	1433	BATTERY	1362	W	EVERGREEN AVE
14	1433	ASSAULT	1351	W	EVERGREEN AVE
14	1433	BATTERY	1448	N	GREENVIEW AVE
14	1433	ASSAULT	1352	N	GREENVIEW AVE
14	1433	ASSAULT	1352	N	GREENVIEW AVE
14	1433	OTHER OFFENSE	1352	N	GREENVIEW AVE
14	1433	BATTERY	1646	W	LE MOYNE ST
14	1433	BATTERY	1642	W	LE MOYNE ST
14	1433	OTHER OFFENSE	1321	N	MILWAUKEE AVE
14	1433	CRIMINAL DAMAGE	1545	W	NORTH AVE
14	1434	BATTERY	1657	N	ARTESIAN AVE

Stalking- Related = ☒

14	1422	SIMPLE ASSAULT	STALKING	1702	N	KIMBALL AVE
15	1512	SIMPLE ASSAULT	STALKING	320	N	MASON AVE

Arrests = 2

14	1432	PCS - POSSESSION - POSS AMT CON SUB EXCEPT (A)(D)	2815	N	WESTERN AVE
14	1433	RECKLESS DISCHARGE FIREARM - PASSENGER	1345	N	BOSWORTH AVE
14	1433	CANNABIS - MFG/DEL - SCHOOL - 30-500 GRMS	1653	W	CORTLAND ST
14	1433	AGG UUW/PERSON/LOADED/NO FCCA	1934	N	KENNEDY EXPY IB
14	1433	REPLICA FIREARMS/PELLET GUNS	1239	N	MILWAUKEE AVE
14	1433	AGGR DISCHARGE FIREARM - OCCUPIED BLDG	1606	W	NORTH AVE
14	1433	PCS - POSSESSION - POSS AMT CON SUB EXCEPT (A)(D)	1341	N	PAULINA ST
14	1433	UUW - WEAPON - FELON POSS/USE FIREARM/PAROLE	1643	N	THROOP ST
14	1434	CANNABIS - MFG/DEL - 30-500 GRMS	2519	W	ARMITAGE AVE

Hate Crime - VCR = X

014	1414	B - Religion	CRIMINAL DAMAGE	21 - Anti-Jewish
014	1434	B - Religion	CRIMINAL DAMAGE	21 - Anti-Jewish

Hate Crime Locations = 2

14	1414	CRIMINAL DAMAGE	3017	W	LYNDALE ST
14	1434	CRIMINAL DAMAGE	2559	W	CORTLAND ST

Campus Safety and Security Survey Completion Certificate

The Campus Safety and Security data for
The University of Aesthetics &
Cosmetology
(454962)
were completed and locked on **September 23, 2021**.

Thank you for your participation in the data collection.
This certificate was prepared on **September 23, 2021**

University of Aesthetics & Cosmetology

1037 Curtiss St.

Downers Grove, IL 60515

August 19, 2021

Downers Grove Police Department
825 Burlington Ave.
Downers Grove, IL 60515

Under the federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*, postsecondary schools are required to disclose statistics for certain crimes that occurred on campus and on public property within and immediately adjacent to school-owned buildings and property. In the statistics we are required to include crimes that were reported to our department as well as crimes reported to local and state law enforcement agencies.

I am requesting that your department provide me with **crime statistics for 2020** for the following offenses that occurred on our campus or on public property within and immediately adjacent to our property:

- Murder/Non-negligent Manslaughter
 - Manslaughter by Negligence
- Rape
- Fondling
- Incest
- Statutory Rape
- Robbery
- Burglary
- Aggravated Assault
- Motor Vehicle Theft
- Arson

Please specify if any of the above-listed offenses were categorized as Hate Crimes. In addition, please include statistics for any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that were classified as Hate Crimes. I also need the category of bias for each Hate Crime according to the eight categories for which we are required to report: Race, Religion, Sexual Orientation, Gender, Gender Identity, Disability, Ethnicity, and National Origin.

Please include statistics for **arrests** only for the following Uniform Crime Reporting (UCR) categories:

- Liquor Law Violations
- Drug Abuse Violations
- Weapons: Carrying, Possessing, Etc.

Please include **separate** statistics for all incidents of Domestic Violence, Dating Violence, and Stalking. For *Clery Act* reporting, we are required to use the following definitions for these terms:

Domestic Violence: The term "domestic violence" includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: The term "dating violence" means violence committed by a person— (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- (i) The length of the relationship.
- (ii) The type of relationship.
- (iii) The frequency of interaction between the persons involved in the relationship.

Stalking: The term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—(A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

I am requesting the required statistics for the following areas that are considered to be "on campus":

- ❖ 1037 Curtiss St.
Downers Grove, IL 60515
- ❖ The sidewalk and street in front of the building, and the sidewalk in front of the Downers Grove Public Library.

I would appreciate it if you would forward this information to me as soon as you get an opportunity. We are in the process of publishing our annual report, and we will need to include these statistics in the final draft. In addition, if a serious crime that may cause an ongoing threat to our campus community is reported to your department, we would appreciate it if you would notify us immediately.

The institution has a legal responsibility to notify the campus community in a timely manner about any crimes and immediately around the campus that pose an ongoing threat to the community.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Leigh Anne Kelley", with a long horizontal flourish extending to the right.

Leigh Anne Kelley

Director

University of Aesthetics & Cosmetology

Phone: 773.635.0141

Fax: 773.661.0030

Email: leighanne@uofac.edu

9/1/2021

University of Aesthetics and Cosmetology Mail - Clery Act



Leigh Anne Kelley <leighanne@uofac.edu>

Clery Act

Joanne Masek <jmasek@downers.us>

Fri, Aug 20, 2021 at 11:17 AM

To: Leigh Anne Kelley <leighanne@uofac.edu>

Attached is your requested information. As you can see for the Library (1050 Curtiss), none of the records apply to the Clery Act.

Have a great weekend!

[Quoted text hidden]



Clery Act Kelley.pdf
434K

Search Incident

Search

Clear

Search Options

Include Voided Records: ☐

Incident Information

Incident #:

Incident Sub-Type:

Disposition:

Case Status:

Narrative Text:
(Full-Text)

Workflow Status:

Reported Date:

01/01/2020

00:00

to 12/31/2020

23:59

Occurred On:

to

Offense Code:

Offense Category:

UCR Code:

NIBRS Code:

Location

Address:

1037 curtiss%

Cross Street:

Apt/Unit #:

City:

Zip:

County:

Block Start:

(Numerical)

Block End:

(Numerical)

Common Place Name:

District:

Post:

Fence Details

Geospatial Fence:



Use Active Fence: ☐

Search Incident

No records found.

Incident #	Workflow Status	Reported Date	Case Title	Assigned INV Officer	Location	Primary Offense(s)	Disposition	Case Status	Linked Name (Involvement)	Officer(s)	Agency
------------	-----------------	---------------	------------	----------------------	----------	--------------------	-------------	-------------	---------------------------	------------	--------

Search Incident

Search Clear

Search Options

Include Voiced Records: ☐

Incident Information

Incident #:

Incident Sub-Type:

Disposition:

Case Status:

Narrative Text:
(Full-Text)

Workflow Status:

Reported Date:

01/01/2020

00:00

to

12/31/2020

23:59

Occurred On:

Offense Code:

Offense Category:

UCR Code:

NIBRS Code:

Location

Address: 1050 curtiss%

Cross Street:

Apt/Unit #:

City:

Zip:

County:

Block Start:
(Numeric)

Block End:
(Numeric)

Common Place Name:

District:

Post:

Search Incident

[Modify Search](#)[Clear](#)[Show on Map Window](#)

6 records found, displaying all records.

Incident #	Workflow Status	Reported Date	Case Title	Assigned INV Officer	Location
<u>DGPC2000197</u>	APPROVED	01/20/2020 14:36	PULLED IN ERROR		1050 CURTISS ST, DOWNERS GROVE, IL, 60515
<u>DGPC2001748</u>	APPROVED	07/16/2020 16:09	THEFT		1050 CURTISS ST, DOWNERS GROVE, IL, 60515
<u>DGPC2001961</u>	APPROVED	08/01/2020 13:30	THEFT		1050 CURTISS ST, DOWNERS GROVE, IL, 60515
<u>DGPC2001975</u>	APPROVED	08/02/2020 12:00	THEFT		1050 CURTISS ST, DOWNERS GROVE, IL, 60515
<u>DGPC2002293</u>	APPROVED	09/01/2020 18:23	LOST PROPERTY		1050 CURTISS ST, DOWNERS GROVE, IL, 60515
<u>DGPC2002458</u>	APPROVED	09/17/2020 11:15	FOUND PROPERTY		1050 CURTISS ST, DOWNERS GROVE, IL, 60515

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#) | [RTF](#)

Campus Safety and Security Survey Completion Certificate

The Campus Safety and Security data for
**Professional Cosmetology Education
Center
(107655)**
were completed and locked on **September 23, 2021**.

Thank you for your participation in the data collection.
This certificate was prepared on **September 23, 2021**

Professional Cosmetology Education Center

460 N. Washington Ave.

El Dorado, AR 71730

August 19, 2021

El Dorado Police Department

402 N. West Ave.

El Dorado, AR 71730

Under the federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*, postsecondary schools are required to disclose statistics for certain crimes that occurred on campus and on public property within and immediately adjacent to school-owned buildings and property. In the statistics we are required to include crimes that were reported to our department as well as crimes reported to local and state law enforcement agencies.

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- Robbery
- Burglary
- Aggravated Assault
- Motor Vehicle Theft
- Arson

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- Drug Abuse Violations
- Weapons: Carrying, Possessing, Etc.

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- (i) The length of the relationship.
- (ii) The type of relationship.
- (iii) The frequency of interaction between the persons involved in the relationship.

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I am requesting the required statistics for the following areas that are considered to be “on campus”:

- ❖ 460 N. Washington Ave.
El Dorado, AR 71730
- ❖ The sidewalk and street in front of the building on N. Washington, and the sidewalk and street along the side of the building on Rowell.
- ❖ The sidewalks across the street from our building on N. Washington and Rowell.

I would appreciate it if you would forward this information to me as soon as you get an opportunity. We are in the process of publishing our annual report, and we will need to include these statistics in the final draft. In addition, if a serious crime that may cause an ongoing threat to our campus

community is reported to your department, we would appreciate it if you would notify us immediately.

The institution has a legal responsibility to notify the campus community in a timely manner about any crimes and immediately around the campus that pose an ongoing threat to the community.

Thank you for your attention to this matter.

Sincerely,



Leigh Anne Kelley

Director

Professional Cosmetology Education Center

leighanne@pcec.edu

El Dorado Police Department

Kenneth Hickman
Chief of Police

Captain Michael Lescarlett
Captain Karl Nichols

Captain Jason Dumas
Captain Scott Kinnell

FACSIMILE TRANSMITTAL

DATE: September 3, 2021
FROM: Mechell Boone
TO: Jill

AGENCY: Professional Cosmetology Education Center
FAX #: 881-0034

REFERENCE/SUBJECT: _____

Number of pages sent, including cover sheet: _____

COMMENTS: _____

DATE: 09/03/2021

TIME: 08:54:30AM

EL DORADO POLICE DEPARTMENT

Report Dates From: 1/1/2020 To: 12/31/2020

Page 1 of 11

Case Number	Date	Address	Zone	Incident UCR
2000172	01/05/2020	1301 CHAMPAGNOLLE ROAD	2	ALL OTHER LARCENY
2000210	01/05/2020	714 EAST ELM STREET	2	ASSAULT SIMPLE
2000225	01/06/2020	2400 EAST MAIN STREET	2	FALSE PRETENSES/SWINDLE/CO
2000387	01/09/2020	MARILYN'S ON THE SQUARE	2	ALL OTHER OFFENSES
2000361	01/09/2020	714 EAST 7TH STREET	2	BURGLARY/BREAKING AND EN
2000393	01/09/2020	926 BUCHANAN STREET	2	INTIMIDATION
2000433	01/10/2020	1100 EAST MONROE STREET	2	ASSAULT SIMPLE
2000463	01/10/2020	1327 EAST BLOCK	2	BURGLARY/BREAKING AND EN
2000788	01/17/2020	309 NORTH WASHINGTON	2	BURGLARY/BREAKING AND EN
2000780	01/17/2020	STUART STREET @ MONROE STREET	2	DRUG/NARCOTICS VIOLATIONS
2000856	01/18/2020	2006 EAST MAIN STREET	2	ALL OTHER LARCENY
2000891	01/18/2020	PJ'S COFFEE	2	ASSAULT AGGRAVATED
2001006	01/22/2020	1305 BOCK STREET	2	BURGLARY/BREAKING AND EN
2001069	01/24/2020	100 WEST 8TH STREET	2	VANDALISM
2001075	01/25/2020	525 NORTH EUCLID	2	BURGLARY/BREAKING AND EN
2001187	01/25/2020	1441 NORTH ROSELAWN	2	BURGLARY/BREAKING AND EN
2001266	01/27/2020	N. MLK AND 19TH STREET	2	DRUG/NARCOTICS VIOLATIONS
2001368	01/29/2020	1027 EAST 9TH STREET	2	ALL OTHER LARCENY
2001368	01/30/2020	1027 EAST 9TH STREET	2	ALL OTHER LARCENY
2001415	01/30/2020	1201 BUCHANAN STREET	2	BURGLARY/BREAKING AND EN
2001606	02/03/2020	1134 EAST MAIN STREET	2	BURGLARY/BREAKING AND EN
2001807	02/07/2020	1308 NORTH HIGHLAND AVENUE	2	MOTOR VEHICLE THEFT
2001871	02/07/2020	2511 CALION ROAD	2	DRUG EQUIPMENT VIOLATIONS
2001971	02/09/2020	2600 EAST MAIN	2	BURGLARY/BREAKING AND EN
2002007	02/10/2020	720 EAST MAIN STREET	2	VANDALISM
2002041	02/11/2020	619 HILTON STREET	2	ALL OTHER LARCENY
2002095	02/12/2020	715 EAST OAK STREET	2	VANDALISM
2002109	02/12/2020	612 MAHONEY STREET	2	BURGLARY/BREAKING AND EN

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2002143	02/13/2020	717 EAST 4TH STREET	2	ALL OTHER OFFENSES
2002301	02/16/2020	1125 NORTH MOSBY	2	BURGLARY/BREAKING AND EN
2002319	02/16/2020	111 NORTH MADISON AVENUE	2	BURGLARY/BREAKING AND EN
2002387	02/17/2020	1206 BUCHANAN	2	ASSAULT AGGRAVATED
2002403	02/18/2020	106 WEST MAIN STREET	2	DISORDERLY CONDUCT
2002493	02/20/2020	3503 BISHOP STREET	2	ASSAULT AGGRAVATED
2002606	02/21/2020	1000 E MAIN STREET	2	DRIVING UNDER THE INFLUENC
2002585	02/21/2020	1430 EAST 19TH STREET	2	VANDALISM
2002671	02/22/2020	1200 TRINITY	2	BURGLARY/BREAKING AND EN
2002567	02/23/2020	1600 NORTH CALION	2	BURGLARY/BREAKING AND EN
2002729	02/23/2020	902 EAST OAK	2	ALL OTHER LARCENY
2002736	02/23/2020	2400 EAST MAIN STREET	2	VANDALISM
2002784	02/24/2020	200 EAST MAIN STREET	2	ALL OTHER LARCENY
20-000196052	02/24/2020	620 EAST FOURTH STREET	2	VANDALISM
2002861	02/26/2020	601 EAST 7TH STREET	2	ALL OTHER LARCENY
2002920	02/27/2020	1411 NORTH JEFFERSON	2	ALL OTHER OFFENSES
2002907	02/27/2020	326 NORTH RIPLEY	2	VANDALISM
2002956	02/28/2020	812 EAST 8TH STREET	2	BURGLARY/BREAKING AND EN
2003114	03/02/2020	1700 SHORT EAST HILLSBORO STREET	2	INTIMIDATION
20-000196465	03/08/2020	1107 EAST MONROE STREET	2	ALL OTHER OFFENSES
2003432	03/08/2020	1107 EAST MONROE STREET	2	ALL OTHER OFFENSES
2003840	03/16/2020	816 1/2 E. 6TH STREET	2	ALL OTHER LARCENY
2003872	03/17/2020	1220 NORTH ROSELAWN AVE	2	ASSAULT AGGRAVATED
2003912	03/18/2020	1216 NORTH GRAY	2	INTIMIDATION
2003932	03/18/2020	1113 BUCHANAN	2	ASSAULT AGGRAVATED
2004059	03/22/2020	1805 NORTH WEST AVENUE	2	VANDALISM
2004113	03/24/2020	803 NORTH EUCLID AVENUE	2	BURGLARY/BREAKING AND EN

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2004118	03/24/2020	1125 NORTH MOSBY AVENUE	2	ASSAULT AGGRAVATED
2004181	03/26/2020	100 EAST 10TH STREET	2	ALL OTHER LARCENY
2004343	03/30/2020	1125 NORTH MOSBY AVENUE	2	BURGLARY/BREAKING AND EN
2004368	03/31/2020	701 A EAST FAULKNER STREET	2	INTIMIDATION
2004418	04/01/2020	1534 ROSBLAWN	2	ASSAULT SIMPLE
2004433	04/02/2020	1523 EAST MAIN STREET	2	SHOPLIFTING
2004523	04/04/2020	1304 NORTH MARTIN LUTHER KING	2	BURGLARY/BREAKING AND EN
2004512	04/04/2020	2400 EAST MAIN STREET	2	ALL OTHER LARCENY
2004665	04/08/2020	201 ALPHA	2	VANDALISM
2004690	04/09/2020	1010 NORTH MADISON STREET	2	THEFT FROM MOTOR VEHICLE
2004708	04/09/2020	2730 NORTH WEST AVENUE	2	SHOPLIFTING
2004767	04/11/2020	1128 N HIGHLAND STREET	2	ASSAULT SIMPLE
2004896	04/14/2020	703 SOUTH PARKWAY STREET	2	INTIMIDATION
2004936	04/16/2020	625 CHAMPAGNOLLE ROAD	2	VANDALISM
2005041	04/18/2020	1006 BUCHANAN	2	VANDALISM
2005081	04/20/2020	719 ELM ST	2	BURGLARY/BREAKING AND EN
2005084	04/20/2020	817 NORTH MADISON	2	ALL OTHER LARCENY
2005100	04/20/2020	1109 EAST MONROE STREET	2	ALL OTHER OFFENSES
2005091	04/20/2020	1601 NORTH MADISON AVENUE	2	ALL OTHER LARCENY
2005211	04/23/2020	1514 N. ROSELAWN AVENUE	2	ALL OTHER OFFENSES
2005290	04/25/2020	200 E MAIN	2	BURGLARY/BREAKING AND EN
2005342	04/27/2020	1220 NORTH ROSELAWN AVENUE	2	ALL OTHER OFFENSES
2005356	04/27/2020	1321 NORTH STREET	2	INTIMIDATION
2005386	04/28/2020	625 CHAMPAGNOLLE	2	MOTOR VEHICLE THEFT
2005441	04/29/2020	500 NORTH STUART AVENUE	2	DRUG/NARCOTICS VIOLATIONS
2005451	04/29/2020	1509 NORTH MOSBY AVENUE	2	VANDALISM
2005579	05/02/2020	625 CHAMPAGNOLLE	2	ARSON
2005656	05/04/2020	2207 NORTH WEST AVE	2	VANDALISM

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2005664	05/04/2020	1201 NORTH WEST AVE	2	VANDALISM
2005673	05/04/2020	1505 CHAMPAGNOLLE	2	ALL OTHER LARCENY
20-000197750	05/06/2020	1128 NORTH HIGHWAY AND AVENUE	2	ASSAULT AGGRAVATED
2005846	05/08/2020	2400 EAST MAIN	2	ALL OTHER LARCENY
2005896	05/09/2020	417 E 4TH	2	CREDIT CARD/AUTOMATIC TEL
2005896	05/09/2020	417 E 4TH	2	ALL OTHER LARCENY
2006088	05/14/2020	1105 TRINITY STREET	2	BURGLARY/BREAKING AND EN
2006104	05/14/2020	1300 CHAMPAGNOLLE STREET	2	ASSAULT AGGRAVATED
2006109	05/14/2020	920 EAST MAIN STREET	2	MOTOR VEHICLE THEFT
2006107	05/14/2020	100 WEST 8TH STREET	2	ALL OTHER LARCENY
2006140	05/15/2020	1016 NORTH GRAY AVENUE	2	ASSAULT AGGRAVATED
2006327	05/19/2020	1100 NORTH MILES AVENUE	2	INTIMIDATION
2006349	05/19/2020	1305 BOCK STREET	2	INTIMIDATION
2006365	05/20/2020	1117 NORTH HIGHLAND AVENUE	2	INTIMIDATION
2006430	05/21/2020	1109 E. MONROE ST.	2	ROBBERY
2006512	05/21/2020	422 NORTH WASHINGTON STREET	2	VANDALISM
2006619	05/24/2020	3613 EDGEWOOD DRIVE	2	ALL OTHER OFFENSES
2006628	05/24/2020	2400 EAST MAIN STREET	2	VANDALISM
2006714	05/25/2020	803 EAST 4TH STREET	2	ASSAULT SIMPLE
2006700	05/26/2020	1404 N. MILES ST.	2	ALL OTHER OFFENSES
2006726	05/26/2020	1412 NORTH JEFFERSON	2	BURGLARY/BREAKING AND EN
2006752	05/26/2020	720 EAST 18TH STREET	2	BURGLARY/BREAKING AND EN
2006807	05/27/2020	1320 NORTH HIGHLAND STREET	2	VANDALISM
2006851	05/28/2020	1620 NORTH CLARK STREET	2	BURGLARY/BREAKING AND EN
2006842	05/28/2020	703 EAST RIDGE BLVD	2	BURGLARY/BREAKING AND EN
2006871	05/28/2020	1207 BUCHANAN STREET	2	ALL OTHER LARCENY
2006877	05/28/2020	604 EAST 10TH STREET	2	BURGLARY/BREAKING AND EN
2007153	06/02/2020	615 EAST MAIN	2	BURGLARY/BREAKING AND EN

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2007321	06/05/2020	716 EAST OAK STREET	2	ASSAULT SIMPLE
2007414	06/07/2020	901 PONY STREET	2	ASSAULT SIMPLE
2007592	06/11/2020	2600 EAST MAIN ST	2	FALSE PRETENSES/SWINDLE/CO
2007668	06/12/2020	139 RIPLEY ROAD	2	ASSAULT SIMPLE
2007682	06/12/2020	803 EAST 4TH STREET	2	ASSAULT SIMPLE
200843	06/16/2020	417 NORTH PELHAM	2	VANDALISM
2007974	06/18/2020	2400 EAST MAIN STREET	2	ALL OTHER LARCENY
2008067	06/20/2020	1534 NORTH ROSELAWN STREET	2	INTIMIDATION
2008154	06/22/2020	1501 NORTH JEFFERSON	2	BURGLARY/BREAKING AND EN
2008240	06/23/2020	202 PONY STREET	2	ALL OTHER OFFENSES
2008547	06/29/2020	901 CALION ROAD	2	BURGLARY/BREAKING AND EN
2008564	06/29/2020	1411 NORTH JEFFERSON AVENUE	2	BURGLARY/BREAKING AND EN
2008573	06/29/2020	1415 MARTIN LUTHER KING BOULEVARD	2	ALL OTHER LARCENY
2008655	07/01/2020	1015 EAST FAULKNER	2	ALL OTHER LARCENY
2008645	07/01/2020	2719 WATSON STREET	2	VANDALISM
2008851	07/04/2020	1401 NORTH MILES	2	ASSAULT SIMPLE
2008880	07/05/2020	1001 WEST 8TH STREET	2	ALL OTHER OFFENSES
2008888	07/05/2020	1030 FAULKNER STREET	2	ASSAULT SIMPLE
2008947	07/07/2020	1203 NORTH JEFFERSON AVENUE	2	BURGLARY/BREAKING AND EN
2008973	07/07/2020	430 E. MAIN	2	BURGLARY/BREAKING AND EN
2009000	07/08/2020	2210 NORTH MADISON AVENUE	2	BURGLARY/BREAKING AND EN
2009063	07/09/2020	ARKANSAS DEPARTMENT OF WORKFORC	2	FALSE PRETENSES/SWINDLE/CO
2009117	07/11/2020	1619 EAST 13TH STREET	2	VANDALISM
2009190	07/11/2020	2300 EAST MAIN STREET	2	DRIVING UNDER THE INFLUENC
2009305	07/13/2020	711 NORTH JEFFERSON STREET	2	ALL OTHER OFFENSES
2009405	07/15/2020	1922 E FAULKNER	2	ROBBERY
2009477	07/16/2020	101 EAST 5TH STREET	2	FALSE PRETENSES/SWINDLE/CO

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2009670	07/19/2020	1327 NORTH WASHINGTON	2	CREDIT CARD/AUTOMATIC TEL
2009688	07/20/2020	627 CHAMPAGNOLLE ROAD	2	BURGLARY/BREAKING AND EN
2009693	07/20/2020	707 EAST 3RD STREET	2	BURGLARY/BREAKING AND EN
2009760	07/21/2020	1300 WEST 6TH STREET	2	FALSE PRETENSES/SWINDLE/CO
2009761	07/21/2020	716 EAST MAIN	2	ALL OTHER LARCENY
2009797	07/22/2020	1125 NORTH MOSBY STREET	2	VANDALISM
2009921	07/24/2020	1014 E FAULKNER ST	2	BURGLARY/BREAKING AND EN
2010087	07/26/2020	2400 EAST MAIN STREET	2	DRUG/NARCOTICS VIOLATIONS
2010110	07/27/2020	612 MAHONY STREET	2	FALSE PRETENSES/SWINDLE/CO
2010101	07/27/2020	2806 EAST MAIN STREET	2	FALSE PRETENSES/SWINDLE/CO
2010124	07/27/2020	523 EAST 6TH STREET	2	VANDALISM
2010194	07/27/2020	523 EAST 6TH STREET	2	WELFARE FRAUD
2010195	07/29/2020	500 NORTH WASHINGTON AVENUE	2	FALSE PRETENSES/SWINDLE/CO
2010195	07/29/2020	500 NORTH WASHINGTON AVENUE	2	VANDALISM
2010288	07/29/2020	413 NORTH MOSBY AVENUE	2	DISORDERLY CONDUCT
2010257	07/30/2020	625 E 19TH ST APT D2	2	FALSE PRETENSES/SWINDLE/CO
2010311	07/31/2020	861 EAST 4TH STREET	2	ASSAULT SIMPLE
2010348	07/31/2020	810 EAST FAULKNER	2	INTIMIDATION
2010404	08/01/2020	913 EAST OAK STREET	2	ASSAULT AGGRAVATED
2010488	08/03/2020	440 EAST 47TH STREET	2	FALSE PRETENSES/SWINDLE/CO
2010522	08/03/2020	626 EAST 5TH	2	ASSAULT SIMPLE
2010541	08/04/2020	10TH AND MADISON	2	STOLEN PROPERTY
2010643	08/06/2020	3021 OAK 1 AMB	2	FALSE PRETENSES/SWINDLE/CO
2010702	08/07/2020	204 MILLCREEK DRIVE	2	FALSE PRETENSES/SWINDLE/CO
2010705	08/07/2020	1 MAIN @ LEE	2	DRUG/NARCOTICS VIOLATIONS
2010743	08/08/2020	3601 KING STREET	2	ALL OTHER LARCENY
2010838	08/10/2020	1703 N CALION RD	2	FALSE PRETENSES/SWINDLE/CO
2010859	08/10/2020	806 EAST FAULKNER STREET	2	ASSAULT AGGRAVATED

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2010869	08/12/2020	625 CHAMPAGNOLLE ROAD	2	VANDALISM
2011066	08/14/2020	3224 R CHURCH	2	BURGLARY/BREAKING AND EN
2011054	08/14/2020	200 WEST 10TH	2	ALL OTHER LARCENY
2011121	08/15/2020	1400 NORTH HIGHLAND AVENUE	2	ASSAULT SIMPLE
2011138	08/16/2020	1220 MOSBY CIRCLE	2	INTIMIDATION
2011221	08/16/2020	220 SOUTH WEST AVE	2	VANDALISM
2011190	08/16/2020	100 EAST MAIN STREET	2	DRUG/NARCOTICS VIOLATIONS
2011189	08/16/2020	100 EAST MAIN STREET	2	DRUG EQUIPMENT VIOLATIONS
2011239	08/17/2020	1050 CHAMPAGNOLLE ROAD	2	DRIVING UNDER THE INFLUENC
2011418	08/20/2020	211 BYRD ST	2	BURGLARY/BREAKING AND EN
2011467	08/21/2020	1508 NORTH MARTIN LUTHER KING JR BL'2	2	VANDALISM
2011601	08/23/2020	193 NORTH YOCUM	2	ALL OTHER OFFENSES
2011709	08/25/2020	2007 EAST MONROE STREET	2	BURGLARY/BREAKING AND EN
2011939	08/29/2020	1110 N GRAY AVENUE	2	ASSAULT SIMPLE
2012049	08/31/2020	529 SOUTH PARKWAY	2	VANDALISM
2012118	09/01/2020	630 EAST FAULKNER	2	ASSAULT AGGRAVATED
2012147	09/02/2020	906 NORTH JEFFERSON AVENUE	2	BURGLARY/BREAKING AND EN
2012215	09/03/2020	1600 NORTH MARTIN LUTHER KING JR BL'2	2	ASSAULT AGGRAVATED
2012243	09/03/2020	700 BLOCK OF MOSBY AVENUE	2	DRUG/NARCOTICS VIOLATIONS
2012243	09/03/2020	700 BLOCK OF MOSBY AVENUE	2	DRUG EQUIPMENT VIOLATIONS
2012227	09/04/2020	GRANTMED FAMILY MEDICINE	2	COUNTERFEITING/FORGERY
2012332	09/05/2020	701 EAST MAIN	2	BURGLARY/BREAKING AND EN
2012336	09/05/2020	1400 NORTH MARTIN LUTHER KING JR BL'2	2	ASSAULT AGGRAVATED
2012366	09/05/2020	1236 NORTH MLK BLVD	2	ALL OTHER OFFENSES
2012387	09/06/2020	716 EAST ELM STREET	2	ASSAULT AGGRAVATED
2012389	09/06/2020	3203 EDGEWOOD ROAD	2	INTIMIDATION
2012425	09/07/2020	1430 EAST 19TH STREET	2	VANDALISM
2012447	09/07/2020	1316 NORTH PARK AVENUE	2	ASSAULT SIMPLE

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2012473	09/08/2020	1122 NORTH MARTIN LUTHER KING BLVD	2	ALL OTHER LARCENY
2012470	09/08/2020	1127 NORTH MADISON	2	BURGLARY/BREAKING AND EN
2012470	09/08/2020	1127 NORTH MADISON	2	VANDALISM
2012736	09/13/2020	EAST FAULKNER STREET	2	DRUG EQUIPMENT VIOLATIONS
2012653	09/14/2020	3502 BISHOP STREET	2	VANDALISM
2012838	09/15/2020	1503 NORTH MARTIN LUTHER KING BLVD	2	ARSON
2012892	09/16/2020	927 EAST FAULKNER STREET	2	ASSAULT SIMPLE
2013066	09/19/2020	1127 NORTH MADISON	2	BURGLARY/BREAKING AND EN
2013113	09/19/2020	7123 EAST MAIN STREET	2	ALL OTHER LARCENY
2013229	09/22/2020	3503 BISHOP ST	2	VANDALISM
2013360	09/25/2020	309 NORTH WASHINGTON AVENUE	2	BURGLARY/BREAKING AND EN
2013397	09/25/2020	134 WOODLAND DRIVE	2	ASSAULT SIMPLE
2013561	09/28/2020	3701 CALJON ROAD	2	VANDALISM
2013608	09/29/2020	1194 NORTH PARK AVENUE	2	BURGLARY/BREAKING AND EN
2013687	09/30/2020	106 WEST MAIN ST	2	FALSE PRETENSES/SWINDLE/CO
2013688	09/30/2020	1122 NORTH MADISON	2	BURGLARY/BREAKING AND EN
2013698	09/30/2020	923 NORTH EUCLID	2	FALSE PRETENSES/SWINDLE/CO
2013711	10/01/2020	1301 NORTH MILLS AVENUE	2	VANDALISM
2013942	10/05/2020	617 NORTH JEFFERSON AVENUE	2	FALSE PRETENSES/SWINDLE/CO
2014084	10/09/2020	1301 NORTH MARTIN LUTHER KING BLVD	2	ASSAULT AGGRAVATED
2014094	10/09/2020	921 NORTH EUCLID AVENUE	2	DRUG/NARCOTICS VIOLATIONS
2014094	10/09/2020	921 NORTH EUCLID AVENUE	2	DRUG EQUIPMENT VIOLATIONS
2014230	10/12/2020	2908 EAST MAIN STREET	2	BURGLARY/BREAKING AND EN
2014260	10/13/2020	1600 BLOCK OF NORTH JEFFERSON	2	DRUG/NARCOTICS VIOLATIONS
2014273	10/13/2020	1203 BUCHANAN	2	ASSAULT SIMPLE
2014282	10/13/2020	1120 BUCHANAN	2	ALL OTHER OFFENSES
2014287	10/13/2020	1601 EAST FAULKNER STREET	2	ALL OTHER LARCENY
2014370	10/15/2020	1000 EAST MONROE STREET	2	FALSE PRETENSES/SWINDLE/CO

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2014404	10/16/2020	108 EAST 8TH STREET	2	BURGLARY/BREAKING AND EN
2014423	10/16/2020	108 EAST 8TH STREET	2	FALSE PRETENSES/SWINDLE/CO
2014434	10/17/2020	2450 EAST MAIN	3	INTIMIDATION
2014500	10/17/2020	2108 EAST MAIN STREET	2	DRUG/NARCOTICS VIOLATIONS
2014630	10/20/2020	1203 NORTH HIGHLAND AVENUE	2	FALSE PRETENSES/SWINDLE/CO
2014731	10/23/2020	714 CALION ROAD	2	VANDALISM
2014881	10/25/2020	1320 NORTH HIGHLAND AVENUE	2	ASSAULT AGGRAVATED
20-000202980	10/25/2020	1321 GRAY AVENUE	2	ASSAULT SIMPLE
2014889	10/25/2020	1200 EAST MAIN STREET	2	BURGLARY/BREAKING AND EN
2014895	10/26/2020	100 SOUTH ROSELAWN	2	BURGLARY/BREAKING AND EN
2014914	10/26/2020	3001 NORTH WEST AVENUE	2	ALL OTHER LARCENY
2014908	10/26/2020	1206 EDMONDS	2	VANDALISM
2014979	10/28/2020	712 EAST MAIN	2	ASSAULT SIMPLE
2015000	10/28/2020	228 EAST MAIN STREET	2	ASSAULT AGGRAVATED
2015110	10/30/2020	1411 CHAMPEGNOLLE ROAD	2	ALL OTHER LARCENY
2015209	10/31/2020	1206 NORTH MOSBY	2	ASSAULT SIMPLE
2015216	11/01/2020	517 EAST ELM	2	ASSAULT AGGRAVATED
2015231	11/01/2020	517 EAST ELM STREET	2	BURGLARY/BREAKING AND EN
2015261	11/02/2020	1216 NORTH GRAY AVENUE	2	ALL OTHER LARCENY
2015471	11/05/2020	2212 LAKELAND STREET	2	THEFT FROM MOTOR VEHICLE
2015588	11/07/2020	213 SOUTH NEWTON AVENUE	2	ASSAULT SIMPLE
2015835	11/12/2020	911 EAST ELM STREET	2	ASSAULT AGGRAVATED
2015843	11/12/2020	3508 EDGEWOOD ROAD	2	ALL OTHER LARCENY
2016013	11/15/2020	MLK AND WAGNER	2	DRUG/NARCOTICS VIOLATIONS
2016059	11/16/2020	LION'S CLUB	2	BURGLARY/BREAKING AND EN
2016089	11/16/2020	520 STUART AVENUE	2	ASSAULT SIMPLE
2016180	11/18/2020	417 NORTH PELLAM	2	BURGLARY/BREAKING AND EN
2016238	11/19/2020	101 HARGETT DRIVE	2	FALSE PRETENSES/SWINDLE/CO

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2016368	11/22/2020	712 DEAN'S MAIN	2	ASSAULT SIMPLE
2016430	11/23/2020	507 NORTH BYRD AVENUE	2	ALL OTHER LARCENY
2016454	11/23/2020	1806 EAST MAIN STREET	2	BURGLARY/BREAKING AND EN
2016510	11/24/2020	825 NORTH PARK AVENUE	2	ASSAULT AGGRAVATED
2016525	11/25/2020	619 EAST EIGHTH STREET	2	BURGLARY/BREAKING AND EN
2016571	11/26/2020	627 CHAMPAGNOLLE ROAD APT C1	2	ASSAULT AGGRAVATED
2016604	11/27/2020	416 NORTH MOSBY	2	ASSAULT AGGRAVATED
2016606	11/27/2020	615 NORTH WEST AVENUE	2	ALL OTHER LARCENY
2016599	11/27/2020	509 NORTH MOSBY ST	3	VANDALISM
2016662	11/28/2020	1102 MILES	2	ASSAULT AGGRAVATED
2016728	11/30/2020	1305 BOCK #2	2	ALL OTHER LARCENY
20167711	12/01/2020	1106 N GRAY AVE	2	ASSAULT SIMPLE
2016782	12/02/2020	811 EAST 7TH STREET	2	CREDIT CARD/AUTOMATIC TEL
2016825	12/02/2020	1110 W MAIN	2	VANDALISM
2016826	12/02/2020	718 EAST OAK STREET	2	VANDALISM
2016685	12/03/2020	1218 NORTH ROSELAWN STREET	2	BURGLARY/BREAKING AND EN
2016970	12/05/2020	700 BLK OF EAST 9TH STREET	2	DRUG/NARCOTICS VIOLATIONS
2016974	12/05/2020	102 EAST ELM STREET	2	ALL OTHER OFFENSES
2016986	12/05/2020	1104 BUCHANAN STREET	2	ALL OTHER LARCENY
2017080	12/07/2020	200 EAST PEACH	2	FALSE PRETENSES/SWINDLE/CO
2017155	12/08/2020	819 EAST 7TH STREET	2	BURGLARY/BREAKING AND EN
2017202	12/09/2020	617 EAST 4TH STREET	2	BURGLARY/BREAKING AND EN
2017202	12/09/2020	617 EAST 4TH STREET	2	ALL OTHER LARCENY
2017359	12/12/2020	211 STUART	2	MOTOR VEHICLE THEFT
2017420	12/13/2020	535 EUCLID AVENUE	2	BURGLARY/BREAKING AND EN
2017479	12/14/2020	5220 NORTH SMITH AVENUE	2	FALSE PRETENSES/SWINDLE/CO
2017510	12/15/2020	1600 SHORT EAST HILLSBORO	3	VANDALISM
2017539	12/16/2020	2400 CALION ROAD	2	KIDNAPPING/ABDUCTION

Zone: 2 /

Report_IncidentClassification UcrGroupList

51

DATE: 09/03/2021

TIME: 08:54:30AM

EL DORADO POLICE DEPARTMENT

Report Dates From: 1/1/2020 Thru: 12/31/2020

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Case Number	Date	Address	Zone	Incident UCR
2017671	12/17/2020	2400 CALION ROAD	2	BURGLARY/BREAKING AND EN
2017744	12/19/2020	1311 EAST MAIN STREET	2	ASSAULT SIMPLE
2017743	12/19/2020	134 WOODLAND DRIVE	2	INTIMIDATION
2017772	12/20/2020	1301 NORTH JEFFERSON AVENUE	2	ROBBERY
2017813	12/21/2020	2400 EAST MAIN STREET	2	ALL OTHER LARCENY
2017890	12/22/2020	513 EAST ELM STREET	2	FALSE PRETENSES/SWINDLE/CO
2017957	12/23/2020	1306 NORTH MILES STREET	2	INTIMIDATION
2017990	12/24/2020	1152 NORTH MOSBY AVENUE	2	BURGLARY/BREAKING AND EN
2018037	12/26/2020	1120 WAGNER	2	BURGLARY/BREAKING AND EN
2018152	12/28/2020	1205 NORTH MARTIN LUTHER KING	2	BURGLARY/BREAKING AND EN
2018154	12/28/2020	639 CHAMPAGNOLLE ROAD	2	FALSE PRETENSES/SWINDLE/CO
2018255	12/30/2020	1500 NORTH MOSBY	2	BURGLARY/BREAKING AND EN

Total Cases 292

ⁱ A statement of policies regarding procedures for students and others to report criminal actions or other emergencies occurring on campus. This statement includes the school's policies concerning its response to these reports, including:

Policies for making timely warning reports to members of the campus community, as required by 34 CFR 668.46(e), regarding the occurrence of crimes described in 34 CFR 668.46(c)(1)

Policies for preparing the annual disclosure of crime statistics

A list of the titles of each person or organization to whom students and employees should report the criminal offenses described in 34 CFR 668.46(c)(1) for the purposes of making timely warning reports and the annual statistical disclosure; and

Policies or procedures for victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics

ⁱⁱ A statement of policies concerning campus law enforcement that:

Addresses the enforcement authority and jurisdiction of security personnel

Addresses the working relationship of campus security personnel with State and local police agencies, including:

Whether those security personnel have the authority to make arrests; and

Any agreements, such as written memoranda of understanding between the school and such agencies, for the investigation of alleged criminal offenses

Encourages accurate and prompt reporting of all crimes to the campus police and the appropriate police agencies when the victim of a crime elects to, or is unable to, make such a report; and

Describes procedures, if any, that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for including in the annual disclosure of crime statistics

ⁱⁱⁱ A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others

^{iv} A statement of policy concerning the monitoring and recording through local police agencies of criminal activity by students at noncampus locations of student organizations officially recognized by the school, including student organizations with noncampus housing facilities

^v A statement of policies concerning security of and access to campus facilities, including campus residences and security considerations used in the maintenance of campus facilities

^{vi} A description of programs designed to inform students and employees about the prevention of crimes

^{vii} A description of any drug or alcohol-abuse education programs, as required under Section 120(a) through (d) of the HEA, otherwise known as the Drug-Free Schools and Communities Act of 1989. For the purpose of meeting this requirement, the school may cross-reference the materials the school uses to comply with Section 120(a) through (d) of the HEA

^{viii} A statement of policy regarding the possession, use, and sale of illegal drugs and enforcement of Federal and State drug laws

^{ix} A statement of policy regarding the possession, use and sale of alcoholic beverages and enforcement of State underage drinking laws

^x A statement of policy regarding the school's programs to prevent dating violence, domestic violence, sexual assault, and stalking, as defined in 34 CFR 668.46(a), and of procedures that the school will follow when one of these crimes is reported. The statement must include:

A description of the school's educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault, and stalking, as required by 34 CFR 668.46(j)

Procedures victims should follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred, including written information about:

The importance of preserving evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order

How and to whom the alleged offense should be reported

Options about the involvement of law enforcement and campus authorities, including notification of the victim's option to:

Notify proper law enforcement authorities, including on-campus and local police

Be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses

Decline to notify such authorities² Where applicable, the rights of victims and the school's responsibilities for orders of protection, "no-contact" orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the school

Information about how the school will protect the confidentiality of victims and other necessary parties, including how the school will:

Complete publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifying information about the victim, as defined in Section 40002(a)(20) of the Violence Against Women Act of 1994 (42 U.S.C. 13925(a)(20))

Maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the school to provide the accommodations or protective measures

A statement that the school will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the school and in the community

A statement that the school will provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. The school must make such accommodations or provide such protective measures if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement

An explanation of the procedures for school disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, as required by 34 CFR 668.46(k)

A statement that, when a student or employee reports to the school that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the school will provide the student or employee a written explanation of the student's or employee's rights and options as described in 34 CFR 668.46 (b)(11)(ii) through (vi)

Annual Notice of DAAPP Disclosure

13 October 2021

Kelley Education Inc. annually, on the 1st of October, publishes its DAAPP Disclosure in accordance with the DFSCA. Every other year, a Biennial Review is also published. Electronic copies¹ may be found at the exact electronic addresses below.

School	Documents	Electronic Address
University of Aesthetics & Cosmetology at 1357 N. Milwaukee Ave. Chicago, IL 60622	daapp-disclosure	www.uac.edu
	daapp-biennial	
University of Aesthetics & Cosmetology at 1037-1043 Curtiss St. Downers Grove, IL 60515	daapp-disclosure	www.uofac.edu
	daapp-biennial	
Professional Cosmetology Education Center at 460 N. Washington Ave. El Dorado, AR 71730	daapp-disclosure	www.pcec.edu
	daapp-biennial	

This is the official notice for all employees & students.

The Drug-Free Schools and Campuses Regulations (345 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education to certify implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students and employees on its premises and as part of any of its activities.

As a requirement of the Drug Free Schools and Campuses Act, we must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees;
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct;
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol;
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol; and
- A description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students.

We will print on-demand for any employee or student.

¹ Printed information is available at each school through a school official.

DAAPP Disclosure for Employees & Students

DFSCA Compliance

Prepared by:
Robert Kelley
President
Kelley Education Inc.

For Distribution to Employees & Students

Effective 01 October 2021

Drug-Free Schools and Communities Act (DFSCA): DAAPP Disclosure

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Foreword

This report is available:

- www.pcec.edu/
- www.uofac.edu/
- www.uac.edu/
- On-Demand: We will print this for any student or employee or official
- School Catalog: within the official school catalog of each school

Additional information is available within the Annual Security Report; including crime statistics.

Annual Notification

The Drug-Free Schools and Campuses Regulations (345 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education to certify implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students and employees on its premises and as part of any of its activities.

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- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol; and
- A description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students.

Biennial Review

The law further requires that the institution conduct a biennial review of its program with the following objectives:

- Determine the effectiveness of the policy and implementing changes to the alcohol and other drug programs if they are needed;
- To ensure that the sanctions developed are enforced consistently
- The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and
- The number and types of sanctions on students or employees as a result of such violations or fatalities.

This DAAPP is reviewed through a Biennial Review process.

Certification

Kelley Education Inc. & its Institutions of Higher Education: University of Aesthetics & Cosmetology (Chicago, IL), University of Aesthetics & Cosmetology (Downers Grove, IL), & Professional Cosmetology Education Center (El Dorado, AR) have adopted & implemented this program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees both on the institutions' premises and as part of any of activities in order to comply with the Drug-Free Schools and Campuses Regulations.

Standards of Conduct

This school does not accept and will not overlook drug abuse. We want to provide the information and support to help keep you and our school drug free.

We have an obligation.

Your school has an obligation to do whatever we can to make sure our employees & students don't use drugs for two reasons:

1. We have an obligation to our community. We have made a commitment to provide the best education & the best preparation possible for a career. We want to help you find an exciting and challenging career!

We simply cannot do that if employees or students are using drugs.

2. We have an obligation to the employers who hire our graduates. They trust us to provide them with prospective employees who are job-ready!

We simply cannot do that if our students or employees are using drugs.

WE WANT TO HELP!

If you have questions about how drug use can affect your studies, your career, or if you need information about getting help to get off, and stay off, drugs, we can help. Please see your instructor or anyone in our admissions/administrative staff for the information and the resources you need.

Alcohol & Drug Policies

The information in this section is in accordance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989.ⁱ For more information, please see https://www.dea.gov/pr/multimedia-library/publications/drug_of_abuse.pdf

Employee & Student Alcohol & Drug-Free Policy

Kelley Education Inc.'s Institutions are committed to maintaining an alcohol & drug– free environment for its students and employees in compliance with applicable federal, state, and local laws. Alcohol & Drug use/abuse in an educational environment is of immediate concern. From a safety perspective, the users of alcohol and/or drugs may be impaired & risk the well-being of all students, employees, & our clientele.ⁱⁱ

Clear Statement

Therefore, it is the policy of Kelley Education Inc., The unlawful or unauthorized possession, use, distribution, dispensation, sale, or manufacture of controlled substances or alcohol is prohibited on institution property or as part of any institution activity anywhere.ⁱⁱⁱ

Employees or students who violate federal, state, or local laws concerning drugs or alcohol are subject to criminal prosecution; those who violate our policies may also be subject to institutional sanctions or dismissal and, possibly referral for prosecution..

Specifically, sanctions will be imposed on employees and students up to and including terminations of employment, termination of education, & referral for prosecution for violations of these standards of conduct.

Suspicion of Alcohol or Drug Use

Any employee suspecting a fellow employee or student might be suffering from alcohol or drug use, should contact their supervisor. Behaviors which may suggest alcohol/drug abuse include (but are not limited to) the following:

- Repeated accidents (on- or off-campus);
- Repeated illness absences;

- Chronic lateness or early departures;
- Significantly diminished task performance (with no other explanation); and
- Odor of alcohol, slurred speech, unsteady gait, disorientation, paranoia, hallucinations, and other physical signs of impaired function, not caused by a known medical condition.

Substance Abuse Education Programs

We do not offer & are not qualified to offer substance abuse education programs; however, we offer our assistance to any employee or student in obtaining education about substance abuse & how to overcome addiction.

0-1-3 Rule

“0-1-3” is a responsible drinking rule taught on many college campuses to help students learn and remember safe drinking guidelines. The rule is: 0 if pregnant, under 21, or driving; 1 - no more than one drink per hour; and 3 - no more than three drinks per night. This educational tool and visual reminder to drink responsibly is helpful to remember.

Sanctions

Access to Federal Student Aid (Title IV)

Any student convicted of possessing or selling illegal drugs while receiving Title IV assistance is ineligible for federal financial aid based on the chart below.

Offense	Minimum Ineligibility Period	Maximum Ineligibility Period
1st Offense	1 year from date of conviction	2 years from date of conviction
2nd Offense	2 years from date of conviction	Indefinite
3rd Offense	Indefinite	Indefinite

If convicted of both possessing and selling illegal drugs & the periods of ineligibility are different, the longer penalty will apply.

In addition, violations of federal, state, or local laws and ordinances concerning drugs and alcohol can lead to felony or misdemeanor convictions and legal sanctions, which include but are not limited to: fines, imprisonment, forfeiture of property, and loss of driving privileges.

Institution Disciplinary Action

Under existing policies and in compliance with federal and state laws, employees are subject to disciplinary action, including discharge, for unauthorized consumption of intoxicating liquors on institutional time or property; inability to satisfactorily perform their assigned duties as a result of drinking alcoholic beverages; illegal use of drugs, narcotics, or intoxicants; unauthorized sale or distribution of drugs, narcotics, or intoxicants; or otherwise being unfit to perform job duties due to use of alcohol or illegal drugs.

The decision to terminate an employee or student need not be supported by actual proof of controlled substance, illegal drugs or alcohol use.

Within 30 days of the employee's notification of the first conviction, the school will either terminate the employee or require written documentation from the employee that he/she has entered a rehabilitation program.

A second conviction will result in termination.

Employees having a problem with controlled substances or alcohol should seek professional advice and treatment. Employees may seek help for a problem or obtain a list of counseling, rehabilitation, and assistance programs confidentially by contacting the President at Robert@uofac.edu. In some cases, an employee's supervisor may direct the employee to request this information.

What if I'm convicted of a drug or alcohol offense that took place at work?

You must notify the Director within five days. If you are an employee working on a federal contract or grant and are convicted of a drug or alcohol offense occurring in the workplace, the University will notify the granting or contracting federal agency within ten days of receiving notice of your conviction. Employees convicted of a drug or alcohol offense involving the workplace may be disciplined or discharged under existing laws, policies and rules, or may be required to complete a drug rehabilitation program in order to continue employment at the University

I'm a student. What happens if I violate the University's Drug Policy?

Students who illegally possess, use, distribute, sell, or manufacture drugs or alcohol are subject to University disciplinary action and may be dismissed from the University.

If there is a reasonable suspicion that a student or associate is under the influence of alcohol or a controlled substance while on school premises, the student will be required to clock out for the day and leave the premises.

The decision to terminate an employee or student need not be supported by actual proof of controlled substance, illegal drugs or alcohol use

To view the Student Standard of Conduct, please see the Student Catalog or visit our website.

Effects of Alcohol & Other Drugs on Health

Adverse health effects can range from nausea and anxiety to coma and death. There are risks associated with the chronic use of all psychoactive drugs, including alcohol. A pregnant woman who uses alcohol, cigarettes, or other drugs exposes herself and her fetus to serious risks, such as the risk of miscarriage, low birth weight, or brain damage.

Substance abuse may involve not only controlled substances and illegal drugs, but also alcohol and other substances that pose a health risk. When drugs are combined, their negative effects on the mind and body are often multiplied beyond the effects of the same drugs taken singly, which can be deadly. Some

of the health effects associated with the use of alcohol and other drugs are provided in more detail below.

Alcohol

Alcohol is the drug most frequently abused. Even small amounts of alcohol can impair the judgment and coordination required to drive a car, increasing your chances of having an accident. Alcohol may be an interacting factor in the incidence of aggressive acts, including vandalism and assault and serious health problems, such as liver damage. Consuming moderate to large amounts of alcohol impairs your ability to learn and remember information. Because alcohol is a depressant, very large amounts can cause respiratory and cardiac failure, resulting in death.

Cannabis

Marijuana and hashish impair the user's short-term memory and comprehension. They can cause confusion, anxiety, lung damage, and abnormalities of the hormonal and reproductive systems. Hours after the feeling of getting high fades, the effects of cannabis on coordination and judgment may remain, heightening the risks involved in driving or performing other complex tasks. Cannabis, a fat soluble substance, may remain in the body system for weeks. An overdose or long-term use may bring about paranoia, panic attacks, or psychiatric problems.

Club/Designer Drugs

The terms "club drugs" and "designer drugs" refer to a wide variety of drugs including MDMA (Ecstasy), GHB, rohypnol (roofies), ketamine (special K), methamphetamine (meth), and LSD (acid). Research indicates that these drugs can cause serious health problems or even death. They can have even more serious consequences when mixed with alcohol. Club/designer drugs are also occasionally used or administered to facilitate a sexual assault.

Depressants

Barbiturates, benzodiazepines (e.g., valium), Quaaludes, and other depressants cause disorientation, slurred speech, and other behaviors associated with drunkenness. The effects of an overdose range from shallow breathing, clammy skin, dilated pupils, or a weak and rapid pulse that can result in coma or death.

Hallucinogens

Hallucinogens such as LSD, MDMA PCP (angel dust), mescaline, peyote, and psilocybin (shrooms) can cause powerful distortions in perception and thinking. Intense and often unpredictable emotional reactions can trigger panic attacks or psychotic reaction. An overdose of hallucinogens can cause heart failure, lung failure, coma, and death.

Narcotics/Opiates

Heroin, codeine, morphine, methadone, and opium are narcotics/opiates. There is a high likelihood of developing a physical and psychological dependence on these drugs. Health effects include anxiety, mood swings, nausea, confusion, constipation, and respiratory depression. Overdose may lead to

convulsions, coma, and death. The risk of being infected with HIV, the virus that causes AIDS, or other diseases significantly increases if you inject drugs and share needles.

Stimulants

Cocaine/crack, amphetamines, and other stimulants can cause agitation, loss of appetite, irregular heartbeat, chronic sleeplessness, and hallucinations. All non-prescribed stimulants are extremely dangerous and psychologically and physically addictive. An overdose can result in seizures and death.

Tobacco

Nicotine, the active ingredient in tobacco, increases your heart rate and raises your blood pressure. The tar in cigarette smoke is a major cause of cancer and other respiratory problems. The carbon monoxide in cigarette smoke can promote arteriosclerosis. Long-term effects of smoking cigarettes may include emphysema, chronic bronchitis, heart disease, and lung cancer.

Possible Legal Sanctions & Penalties

Illinois Laws That Apply to Alcohol & Drug Abuse

Recognizing that the abuse of alcohol and other dangerous substances can be harmful to the “peace, health, and welfare” of Illinois citizens [720 ILCS 570/100], the General Assembly implemented a series of laws that regulate the distribution and use of controlled substances. Below is a brief description of some of the state and federal laws used to regulate alcohol and other drugs.

Controlled Substances

The unlawful manufacture, delivery (includes sale), or possession of controlled substances is prohibited in Illinois through the Cannabis Control Act [720 ILCS 550/] and the Illinois Controlled Substances Act [720 ILCS 570/100]. The Cannabis Control Act establishes penalties in a sharply rising progression based on the amount of substance containing cannabis involved in each case [720 ILCS 550/1]. In regard to both Acts, penalties vary with: the amount of the drug confiscated, the type of drug found, the number of previous offenses held by the individual, and whether the individual intended to manufacture, deliver or possess with intent to deliver [720 ILCS 570/401] [720 ILCS 570/402] [720 ILCS 550/4] [720 ILCS 550/5].

Underage Drinking

The consumption of alcoholic liquor by any person under 21 years of age is illegal [235 ILCS 5/6-20]. It is also against Illinois law for anyone to permit a gathering at their residence at which one or more persons under 21 possess or consume alcoholic beverages, to rent a hotel or motel room for such purpose, or to sell or deliver alcohol to anyone under 21 or to any intoxicated person [235 ILCS 5/6-16]. It is also illegal for a person under 21 to present false identification in an attempt to purchase alcohol [235 ILCS 5/6-16].

Driving Under the Influence

Driving while under the influence of alcohol, drugs, intoxicating compounds, or any combination thereof is against Illinois law. The Secretary of State is authorized to cancel any driver’s license or permit upon determining that the holder has been convicted of violating the Cannabis Control Act, the Illinois

Controlled Substances Act, the Methamphetamine Control and Community Protection Act, or the Use of Intoxicating Compounds Act while that individual was in actual physical control of a motor vehicle [625 ILCS 5/6-201].

Substantial penalties exist for individuals driving or physically controlling a motor vehicle with a blood or breath alcohol concentration of .08 or greater [625 ILCS 5/11-501.1]. Arrests are also possible at lower alcohol levels if driving is impaired. These acts, depending on the circumstances, may incur penalties, such as a jail sentence, fines, or suspension / revocation of a driver's license. Transporting open alcohol containers in a motor vehicle is also punishable under Illinois law [625 ILCS 5/11-502].

Federal Laws That Apply to Alcohol & Drug Abuse

Possession and delivery (includes sale) of controlled substances is prohibited by the United States Code, Uniform Controlled Substance Acts [21 U.S.C. 801 and following]. Similar to Illinois law, individuals can be penalized on the quantity of confiscated drugs, the type of drug(s) found, the number of previous offenses by the individual, and whether the individual intended to manufacture, sell, or use the drug. Any individual who knowingly possesses a controlled substance that is in an amount that, as specified by regulation of the Attorney General, is a personal use amount shall be liable to the United States for criminal and civil penalties.

Available Counseling

Kelley Education Inc. does not directly offer any professional counseling, treatment or rehabilitation programs for employees or students.

Any student who suspects that he or she, or someone else, may be at risk due to use or abuse of alcohol or illicit drugs is encouraged to seek services that can be of help.

Those in need of help can access these resources via the Internet, or can call the appropriate toll-free number provided below:

- Alcoholics Anonymous 1-800-356-9996
- American Council on Alcoholism 1-800-527-5344
- Cocaine Hotline 1-800-COCAINE
- National Council on Alcoholism 1-800-NCA-CALL
- National Institute on Drug Abuse 1-800-662-HELP
- National Suicide Prevention Hotline 1-800-273-8255

Re-Entry

Employees or students who have been terminated; either from employment or their education, will be considered on a case-by-case basis.

ⁱ A description of any drug or alcohol-abuse education programs, as required under Section 120(a) through (d) of the HEA, otherwise known as the Drug-Free Schools and Communities Act of 1989. For the purpose of meeting this requirement, the school may cross-reference the materials the school uses to comply with Section 120(a) through (d) of the HEA

ⁱⁱ A statement of policy regarding the possession, use, and sale of illegal drugs and enforcement of Federal and State drug laws

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